



GLEN SMITH – Mayor  
JOHNNY TRAN – Councilmember Place 1  
JUDY CHAVEZ – Councilmember Place 2  
MARY CROCKER – Councilmember Place 3  
WAYNE DODD – Councilmember Place 4  
ANDY ERDELT – Councilmember Place 5  
STEPHEN MCGOVERN – Councilmember Place 6

## **CITY OF PALACIOS CITY COUNCIL REGULAR MEETING AGENDA**

Notice is hereby given of a Regular Council Meeting of the Palacios City Council to be held February 14, 2017, beginning at 7:00 p.m. in the Council Chambers of City Hall, 311 Henderson Avenue, Palacios, TX, for the purpose of considering the following items:

### **REGULAR COUNCIL MEETING**

#### **CALL TO ORDER**

**INVOCATION** – Councilmember Erdelt

**PLEDGE OF ALLEGIANCE** – Councilmember McGovern

**PLEDGE TO TEXAS FLAG** – Councilmember McGovern

**PLEDGE TO PALACIOS FLAG** – Councilmember McGovern

#### **VISITOR / CITIZEN FORUM**

#### **ADMINISTRATIVE REPORTS**

1. Last Day to file for Place on Ballot Feb.17, 2017
2. Matagorda Bay Birdfest
3. Police Racial Profile Report
4. Chamber Banquet February 16<sup>th</sup>
5. Matagorda County Day

#### **ITEMS TO BE CONSIDERED**

1. Discuss finance options to complete the Pavilion Project.
2. Discuss and consider action to approve Change Order #2 for the Pavilion.
3. Discuss and consider adopting Resolution 2017-R-1 ordering an Election to be held May 6, 2017 to elect the position of three Council Members, one each for Place 3, Place 4 and Place 5.  
Considera acción para a probra una resolución numero 2017-R-1. Este resolución pide que una elección ser sostenida el dia 6 de Mayo 2016. Esta elección es para decidir a un tres miembros de consejo, para colocar un meimbro de consejo para lugar 3, lugar 4, y lugar 5 así como la posición del alcalde.
4. Discuss and consider adopting Resolution 2017-R-2 approving submission of the Grant #2878703 application for the SMART Moves & Junior Staff Curriculum to the Office of the Governor, Criminal Justice Division.
5. Discuss and consider action to approve the following consent agenda items:
  - a) Minutes of the January 24, 2017 Regular Council Meeting
  - b) Excuse Absences

#### **EXECUTIVE SESSION**

In accordance with Chapter 551, Government Code, (Open Meetings Law) the Council May go into Executive (closed) session in order to:

Consult with its attorney (551.071)

Discuss Real Estate transaction (551.072)

Deliberation regarding prospective gifts or donation (551.073)

Discuss personnel matters (551.074)

- a. Discuss and consider appointment to the PEDC Board.

Deliberation regarding security devices (551.076)

Discuss economic development negotiations (551.087)

**ACTION ON EXECUTIVE SESSION:**

- a. Discuss and consider appointment to the PEDC Board.

**ADJOURN**

In compliance with the Americans with Disabilities Act, the City of Palacios will provide for reasonable accommodations for persons attending public meetings. To better serve attendees, requests should be received 24 hours prior to the meeting. Please contact City Hall, at 361.972.3605.

CERTIFICATION

I certify that a copy of the February 14, 2017 agenda of items to be considered by the City Council was posted on the City Hall bulletin board by 5:00p.m. on February 10, 2017.

**REGULAR COUNCIL MEETING**

**CALL TO ORDER**

**INVOCATION** – Councilmember Erdelt

**PLEDGE OF ALLEGIANCE** – Councilmember McGovern

**PLEDGE TO TEXAS FLAG** – Councilmember McGovern

**PLEDGE TO PALACIOS FLAG** – Councilmember McGovern

## **VISITOR / CITIZEN FORUM**

## **ADMINISTRATIVE REPORTS**

1. Last Day to file for Place on Ballot Feb.17, 2017
2. Matagorda Bay Birdfest
3. Police Racial Profile Report
4. Chamber Banquet February 16<sup>th</sup>
5. Matagorda County Day

# Common Texas City Financing Tools

	<b>General Obligation Bonds</b>	<b>Certificates of Obligation</b>	<b>Tax Notes</b>	<b>Revenue Bonds</b>
<b>Security</b>	Ad Valorem Property Tax	Ad Valorem Property Tax & Enterprise Fund Revenues	Ad Valorem Property Tax	Enterprise Fund Revenues
<b>Public Referendum</b>	Yes	If petition filed	No	No
<b>Public Notice</b>	Yes	Yes	No	No
<b>Allowable Uses</b>	Real & Personal Property	Real & Personal Property	Real & Personal Property	Real & Personal Property
<b>Typical Maturities*</b>	1-25 years	1-20 years	1-7 years	1-25 years
<b>A.G. Approval</b>	Yes	Yes	Yes	Yes
<b>Is it an I&amp;S Tax Debt?</b>	Yes	Yes	Yes	No
<b>Rollback Protected</b>	Yes	Yes	Yes	Yes

(\*) Depends on economic life of the equipment



Date: February 2, 2017

To: Mr. David Kocurek, City Manager  
City of Palacios, Texas

From: Mr. Victor Quiroga, Jr., Senior Vice President  
Frost Bank Capital Markets Division

RE: Debt Service Impact of a Possible Issuance of Tax Notes ("Notes")

It is my understanding that the City would like to consider the issuance of Notes in order to complete the Pavilion project. It is also my understanding that the budgeted revenue source for the repayment of annual debt service will be property taxes derived from the I&S tax fund.

As you know, the maximum repayment term for Notes is seven (7) years. Below, please find a matrix showing the estimated annual payments based on various borrowing amounts:

Impact by Various Tax Note Amounts		
Amount (\$)	Term (yrs)	Average Annual Payments (\$)
500,000	7	77,702
600,000	7	93,243
700,000	7	108,783

(\*) *Conservative interest rate of 2.15% for planning purposes.*

It is also my understanding that the City, if it moves forward with Notes as a funding source, would like to attain the proceeds at the earliest possible time in order to complete the project. What follows is a proposed timeline for a successful issuance:

Timetable of Events	
<u>Action</u>	<u>Date</u>
Approve Financing Plan:	14-Feb-17
Sale Date (lock-in Interest Rate):	28-Feb-17
Closing Date (No Meeting Necessary):	23-Mar-17

If these figures and timeline are acceptable to you, I will plan on attending the Council Meeting on February 14<sup>th</sup> to discuss this financing tool with the Council.

If you have any questions or need additional information, please do not hesitate to call me at (210) 220-5701.

**Estimated Debt Service Rate based on 2016 Taxable Value**

2016 Taxable Value	180,371,062.00
Less over 65 Tax Ceilings	<u>27,896,515.00</u>
Freeze Adjusted Taxable Value	152,474,547.00

Debt Service Rate Calculation

Tax Note Amount	Estimated Annual Payment	Debt Rate
500,000.00	77,702.00	0.050961
600,000.00	93,243.00	0.061153
700,000.00	108,783.00	0.071345



# Loan Calculator

7 year amortization

Enter Values	
Loan Amount	\$ 600,000.00
Annual Interest Rate	4.30 %
Loan Period in Years	7
Number of Payments Per Year	12
Start Date of Loan	3/1/2017
Optional Extra Payments	

Loan Summary	
Scheduled Payment	\$ 8,284.40
Scheduled Number of Payments	84
Actual Number of Payments	84
Total Early Payments	\$ -
Total Interest	\$ 95,889.52

Lender Name: \_\_\_\_\_

Pmt No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance
1	4/1/2017	\$ 600,000.00	\$ 8,284.40	\$ -	\$ 8,284.40	\$ 6,134.40	\$ 2,150.00	\$ 593,865.60
2	5/1/2017	593,865.60	8,284.40	-	8,284.40	6,156.38	2,128.02	587,709.22
3	6/1/2017	587,709.22	8,284.40	-	8,284.40	6,178.44	2,105.96	581,530.78
4	7/1/2017	581,530.78	8,284.40	-	8,284.40	6,200.58	2,083.82	575,330.20
5	8/1/2017	575,330.20	8,284.40	-	8,284.40	6,222.80	2,061.60	569,107.40
6	9/1/2017	569,107.40	8,284.40	-	8,284.40	6,245.10	2,039.30	562,862.30
7	10/1/2017	562,862.30	8,284.40	-	8,284.40	6,267.48	2,016.92	556,594.83
8	11/1/2017	556,594.83	8,284.40	-	8,284.40	6,289.93	1,994.46	550,304.89
9	12/1/2017	550,304.89	8,284.40	-	8,284.40	6,312.47	1,971.93	543,992.42
10	1/1/2018	543,992.42	8,284.40	-	8,284.40	6,335.09	1,949.31	537,657.33
11	2/1/2018	537,657.33	8,284.40	-	8,284.40	6,357.79	1,926.61	531,299.53
12	3/1/2018	531,299.53	8,284.40	-	8,284.40	6,380.58	1,903.82	524,918.96
13	4/1/2018	524,918.96	8,284.40	-	8,284.40	6,403.44	1,880.96	518,515.52
14	5/1/2018	518,515.52	8,284.40	-	8,284.40	6,426.39	1,858.01	512,089.13
15	6/1/2018	512,089.13	8,284.40	-	8,284.40	6,449.41	1,834.99	505,639.72
16	7/1/2018	505,639.72	8,284.40	-	8,284.40	6,472.52	1,811.88	499,167.20
17	8/1/2018	499,167.20	8,284.40	-	8,284.40	6,495.72	1,788.68	492,671.48
18	9/1/2018	492,671.48	8,284.40	-	8,284.40	6,518.99	1,765.41	486,152.49
19	10/1/2018	486,152.49	8,284.40	-	8,284.40	6,542.35	1,742.05	479,610.13
20	11/1/2018	479,610.13	8,284.40	-	8,284.40	6,565.80	1,718.60	473,044.34
21	12/1/2018	473,044.34	8,284.40	-	8,284.40	6,589.32	1,695.08	466,455.01
22	1/1/2019	466,455.01	8,284.40	-	8,284.40	6,612.94	1,671.46	459,842.08
23	2/1/2019	459,842.08	8,284.40	-	8,284.40	6,636.63	1,647.77	453,205.45
24	3/1/2019	453,205.45	8,284.40	-	8,284.40	6,660.41	1,623.99	446,545.03
25	4/1/2019	446,545.03	8,284.40	-	8,284.40	6,684.28	1,600.12	439,860.75
26	5/1/2019	439,860.75	8,284.40	-	8,284.40	6,708.23	1,576.17	433,152.52
27	6/1/2019	433,152.52	8,284.40	-	8,284.40	6,732.27	1,552.13	426,420.25
28	7/1/2019	426,420.25	8,284.40	-	8,284.40	6,756.39	1,528.01	419,663.86
29	8/1/2019	419,663.86	8,284.40	-	8,284.40	6,780.60	1,503.80	412,883.26
30	9/1/2019	412,883.26	8,284.40	-	8,284.40	6,804.90	1,479.50	406,078.36
31	10/1/2019	406,078.36	8,284.40	-	8,284.40	6,829.28	1,455.11	399,249.07
32	11/1/2019	399,249.07	8,284.40	-	8,284.40	6,853.76	1,430.64	392,395.31
33	12/1/2019	392,395.31	8,284.40	-	8,284.40	6,878.32	1,406.08	385,517.00
34	1/1/2020	385,517.00	8,284.40	-	8,284.40	6,902.96	1,381.44	378,614.04
35	2/1/2020	378,614.04	8,284.40	-	8,284.40	6,927.70	1,356.70	371,686.34
36	3/1/2020	371,686.34	8,284.40	-	8,284.40	6,952.52	1,331.88	364,733.81
37	4/1/2020	364,733.81	8,284.40	-	8,284.40	6,977.44	1,306.96	357,756.38
38	5/1/2020	357,756.38	8,284.40	-	8,284.40	7,002.44	1,281.96	350,753.94
39	6/1/2020	350,753.94	8,284.40	-	8,284.40	7,027.53	1,256.87	343,726.41
40	7/1/2020	343,726.41	8,284.40	-	8,284.40	7,052.71	1,231.69	336,673.70
41	8/1/2020	336,673.70	8,284.40	-	8,284.40	7,077.99	1,206.41	329,595.71
42	9/1/2020	329,595.71	8,284.40	-	8,284.40	7,103.35	1,181.05	322,492.36
43	10/1/2020	322,492.36	8,284.40	-	8,284.40	7,128.80	1,155.60	315,363.56
44	11/1/2020	315,363.56	8,284.40	-	8,284.40	7,154.35	1,130.05	308,209.21
45	12/1/2020	308,209.21	8,284.40	-	8,284.40	7,179.98	1,104.42	301,029.23
46	1/1/2021	301,029.23	8,284.40	-	8,284.40	7,205.71	1,078.69	293,823.52
47	2/1/2021	293,823.52	8,284.40	-	8,284.40	7,231.53	1,052.87	286,591.99
48	3/1/2021	286,591.99	8,284.40	-	8,284.40	7,257.44	1,026.95	279,334.54
49	4/1/2021	279,334.54	8,284.40	-	8,284.40	7,283.45	1,000.95	272,051.09
50	5/1/2021	272,051.09	8,284.40	-	8,284.40	7,309.55	974.85	264,741.55
51	6/1/2021	264,741.55	8,284.40	-	8,284.40	7,335.74	948.66	257,405.80
52	7/1/2021	257,405.80	8,284.40	-	8,284.40	7,362.03	922.37	250,043.78
53	8/1/2021	250,043.78	8,284.40	-	8,284.40	7,388.41	895.99	242,655.37
54	9/1/2021	242,655.37	8,284.40	-	8,284.40	7,414.88	869.52	235,240.48
55	10/1/2021	235,240.48	8,284.40	-	8,284.40	7,441.45	842.95	227,799.03
56	11/1/2021	227,799.03	8,284.40	-	8,284.40	7,468.12	816.28	220,330.91



# AIA® Document G701™ – 2001

## Change Order

<b>PROJECT</b> <i>(Name and address):</i>	<b>CHANGE ORDER NUMBER:</b> 002	<b>OWNER:</b> <input checked="" type="checkbox"/>
City of Palacios	<b>DATE:</b> December 1, 2016	<b>ARCHITECT:</b> <input checked="" type="checkbox"/>
Coastal Educational Pavilion		<b>CONTRACTOR:</b> <input checked="" type="checkbox"/>
PO Box 845		<b>FIELD:</b> <input checked="" type="checkbox"/>
Palacios, TX 77465		<b>OTHER:</b> <input type="checkbox"/>
<b>TO CONTRACTOR</b> <i>(Name and address):</i>	<b>ARCHITECT'S PROJECT NUMBER:</b> 131004-036	
Charnock & Company, Inc	<b>CONTRACT DATE:</b> September 21, 2015	
1140 Sailfish	<b>CONTRACT FOR:</b> General Construction	
Bayou Vista, TX 77563		

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*

1. 78 weather days to date
2. New Substantial Completion date – January 25, 2017. Project completion – February 28, 2017.
3. Committee agrees to the above dates and Contractor to revise his schedule and forward a copy with letter for Change Order #2
4. Additional general conditions in the amount of \$17,960 per month for 2 months or \$35,920 approved.
5. Deduct for circulation pump and loop (\$1,600)
6. Deduct for manual flush valves instead of automatic (\$1,540)

The original Contract Sum was	\$ 2,392,500.00
The net change by previously authorized Change Orders	\$ -144,702.30
The Contract Sum prior to this Change Order was	\$ 2,247,797.70
The Contract Sum will be increased by this Change Order in the amount of	\$ 32,780.00
The new Contract Sum including this Change Order will be	\$ 2,280,577.70

The Contract Time will be increased by one hundred-fifty (150) days.

The date of Substantial Completion as of the date of this Change Order therefore is January 25, 2017 with a project completion date on or before February 28, 2017.

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<u>Randall-Porterfield Architects, Inc. A.I.A.</u>	<u>Charnock &amp; Company, Inc</u>	<u>City of Palacios</u>
<b>ARCHITECT</b> <i>(Firm name)</i>	<b>CONTRACTOR</b> <i>(Firm name)</i>	<b>OWNER</b> <i>(Firm name)</i>
565 FM 270 North, League City, Texas	1140 Sailfish, Bayou Vista, TX 77563	PO Box 845, Palacios, TX 77465,
77573		
<b>ADDRESS</b>	<b>ADDRESS</b>	<b>ADDRESS</b>
<b>BY</b> <i>(Signature)</i>	<b>BY</b> <i>(Signature)</i>	<b>BY</b> <i>(Signature)</i>
Robert A. Randall, AIA	Peter Charnock	David Kocurek
<i>(Typed name)</i>	<i>(Typed name)</i>	<i>(Typed name)</i>
<b>DATE</b>	<b>DATE</b>	<b>DATE</b>



# CHARNOCK & COMPANY

GENERAL CONTRACTORS

**Palacios Pavilion - Change Order 2**  
**11 / 3 / 2016**  
Charnock Company Notes

**Changes**

1. Add 2 months General Conditions @ \$17,960 ea.	\$ 35,920.00
2. Deduct for Circulation pump and loop.	(1,600.00)
3. Deduct for manual flush valves instead of automatic 5 water closets @ \$ 220.00 ea.	<u>(1,540.00)</u>
2 urinals @ 220.00 ea	
	\$ 32,780.00

Net Change order # 2 Add \$ 32,780.00

11.30.2016

*P. Charnock*



# AIA<sup>®</sup> Document G701<sup>™</sup> – 2001

## Change Order

<b>PROJECT</b> <i>(Name and address):</i> City of Palacios Coastal Educational Pavilion PO Box 845 Palacios, TX 77465	<b>CHANGE ORDER NUMBER:</b> 002  <b>DATE:</b> December 1, 2016	<b>OWNER:</b> <input checked="" type="checkbox"/>  <b>ARCHITECT:</b> <input checked="" type="checkbox"/>  <b>CONTRACTOR:</b> <input checked="" type="checkbox"/>  <b>FIELD:</b> <input checked="" type="checkbox"/>  <b>OTHER:</b> <input type="checkbox"/>
<b>TO CONTRACTOR</b> <i>(Name and address):</i> Charnock & Company, Inc 1140 Sailfish Bayou Vista, TX 77563	<b>ARCHITECT'S PROJECT NUMBER:</b> 131004-036  <b>CONTRACT DATE:</b> September 21, 2015  <b>CONTRACT FOR:</b> General Construction	

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*

1. 78 weather days to date
2. New Substantial Completion date – January 25, 2017. Project completion – February 28, 2017.
3. Committee agrees to the above dates and Contractor to revise his schedule and forward a copy with letter for Change Order #2
4. Additional general conditions in the amount of \$17,960 per month for 2 months or \$35,920 approved.
5. Deduct for circulation pump and loop (\$1,600)
6. Deduct for manual flush valves instead of automatic (\$1,540)

The original Contract Sum was	\$ 2,392,500.00
The net change by previously authorized Change Orders	\$ -144,702.30
The Contract Sum prior to this Change Order was	\$ 2,247,797.70
The Contract Sum will be increased by this Change Order in the amount of	\$ 32,780.00
The new Contract Sum including this Change Order will be	\$ 2,280,577.70

The Contract Time will be increased by one hundred-fifty (150) days.

The date of Substantial Completion as of the date of this Change Order therefore is January 25, 2017 with a project completion date on or before February 28, 2017.

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Randall-Porterfield Architects, Inc. A.I.A. <b>ARCHITECT</b> <i>(Firm name)</i>  565 FM 270 North, League City, Texas 77573 <b>ADDRESS</b>  _____ <b>BY</b> <i>(Signature)</i>  Robert A. Randall, AIA <i>(Typed name)</i>  _____ <b>DATE</b>	Charnock & Company, Inc <b>CONTRACTOR</b> <i>(Firm name)</i>  1140 Sailfish, Bayou Vista, TX 77563 <b>ADDRESS</b>  _____ <b>BY</b> <i>(Signature)</i>  Peter Charnock <i>(Typed name)</i>  _____ <b>DATE</b>	City of Palacios <b>OWNER</b> <i>(Firm name)</i>  PO Box 845, Palacios, TX 77465, <b>ADDRESS</b>  _____ <b>BY</b> <i>(Signature)</i>  David Kocurek <i>(Typed name)</i>  _____ <b>DATE</b>
---	---	---



**CHARNOCK & COMPANY**  
GENERAL CONTRACTORS

**Palacios Pavilion - Change Order 2**  
**11 / 3 / 2016**  
Charnock Company Notes

**Changes**

1. Add 2 months General Conditions @ \$17,960 ea.	\$ 35,920.00
2. Deduct for Circulation pump and loop.	(1,600.00)
3. Deduct for manual flush valves instead of automatic 5 water closets @ \$ 220.00 ea.	<u>(1,540.00)</u>
2 urinals @ 220.00 ea	
	\$ 32,780.00

Net Change order # 2 Add \$ 32,780.00

11.30.2016

*P. Charnock*

3. Discuss and consider adopting Resolution 2017-R-1 ordering an Election to be held May 6, 2017 to elect the position of three Council Members. Considera acción para a probra una resolución numero 2017-R-1. Este resolución pide que una elección ser sostenida el día 6 de Mayo 2016. Esta elección es para decider a un tres miembros de consejo, para colocar un meimbro de consejo para lugar 3, lugar 4, y lugar 5 así como la posición del alcalde.

RESOLUTION 2017-R-1

RESOLUTION NO. 2017-R-1

AN RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALACIOS, TEXAS, ORDERING AN ELECTION TO BE HELD ON THE 6<sup>th</sup> DAY OF MAY, 2017, FOR THE PURPOSE OF ELECTING THREE COUNCIL MEMBERS, ONE EACH FOR PLACE 3, PLACE 4, AND PLACE 5; ESTABLISHING THE FORM OF THE BALLOTS; PROVIDING A REPEALING CLAUSE; CONTAINING A SAVING CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

WHEREAS, pursuant to Article VII of the Charter of the City of Palacios and the Texas Election Code, the City Council herein calls for its municipal election to select council members for Place 3, Place 4, Place 5 of City Council of the City of Palacios; NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALACIOS, TEXAS:

SECTION 1: That a municipal election of the City of Palacios, as prescribed in Article VII, Section 7.01 of the City Charter and pursuant to Sections 41.001 and 41.031 of the Texas Election Code, shall be held between the hours of seven o'clock (7:00) a.m. and seven o'clock (7:00) p.m. on the 6<sup>th</sup> day of May, 2017, in the City of Palacios, Texas, for the purpose of electing council members to serve full terms for Place 3, Place 4, and Place 5.

SECTION 2: That the city council members shall be elected at large, by plurality vote. Each council member shall be elected to a specific place. Candidates who properly apply each council place shall be placed on the ballot, with the order of candidates for each place determined by lot.

SECTION 3: The form of the ballot shall read substantially as follows:

Election of City Council Members

City Council, Place 3

“The following individual shall serve as City Council Member, Place 3.”  
(Select not more than one)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Council, Place 4

“The following individual shall serve as City Council Member, Place 4.”  
(Select not more than one)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

City Council, Place 5

“The following individual shall serve as City Council Member, Place 5.”  
(Select not more than one)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SECTION 4: That the City is hereby declared one Election Precinct, having the following polling place for the purpose of the elections ordered herein:

Palacios Independent School District  
Administration Building  
1209 12<sup>th</sup> St.  
Palacios, Texas 77465

SECTION 5: That any eligible and qualified person may have his name printed upon the official ballot as an independent candidate for the city council by filing a sworn application with the City Secretary of the City of Palacios no later than February 17, 2017. The form of the sworn application for the candidates for the city council shall be as set forth by Section 141.031 of the Texas Election Code.

SECTION 6: Each qualified voter who desires to cast an early vote shall be entitled to an official ballot and the right to cast such ballot in accordance with the provisions of the Texas Election Code. Early voting will be conducted at the Palacios ISD Administration Building, located at 1209 12<sup>th</sup> St., Palacios, Texas 77465. Optical scan ballots shall be used for early voting by mail and direct recording electronic voting machines shall be used for early voting by personal appearance. Early voting by personal appearance for the election shall commence on April 24, 2017, and end on May 2, 2017. Early voting by personal appearance shall be conducted each weekday from 8:30 a.m. until 4:30 p.m., except for the first two days of the early voting period, on which days the hours for voting shall be from 7:00 a.m. until 7:00 p.m. Applications for ballot by mail shall be mailed to:

Sarah Trevino – Early Voting Clerk  
Palacios Independent School District  
Administration Building  
1209 12<sup>th</sup> St.  
Palacios, Texas 77465  
saraht@palaciosisd.org

Applications for ballots by mail must be received no later than the close of business on April 25, 2017.

SECTION 7: That the municipal election shall be held in accordance with, and shall be governed by, the election laws of the State of Texas. In this election, the Mayor and the City Secretary of the City Council shall do and perform each act as required to be done and performed respectively by the County Judge and the County Clerk of the Commissioners' Court. The notice of proclamation of this election shall be issued and posted on the bulletin board used for posting notices of meetings not later than the twenty-first (21<sup>st</sup>) day before the date of the election ordered herein.

SECTION 8: The Palacios ISD Administration Building, located at 1209 12<sup>th</sup> St., Palacios, Texas 77465, is hereby established as the Central Counting Station to receive and tabulate voted ballots.

SECTION 9: The precinct election officers previously selected shall also serve as the Early Voting Ballot Board which shall process early voting results.

SECTION 10: The Mayor is hereby directed to give notice of said elections by publishing a copy of the Election Proclamation and Notice in a newspaper of general circulation within the City of Palacios, Texas; said publication to be made no earlier than the 30<sup>th</sup> day or later than the tenth day prior to the date of said elections.

SECTION 11: In all matters relating to the ordering, giving notice, and holding the election, the City shall comply with the applicable parts of the Texas Election Code, including particularly Chapter 272 of the Texas Election Code pertaining to bilingual requirements, and the Federal Voting Rights Act of 1965, as amended, if applicable.

INTRODUCED, READ and PASSED by the affirmative vote of the City Council of the City of Palacios on this the 14<sup>th</sup> day of January, 2017.

CITY OF PALACIOS, TEXAS

\_\_\_\_\_  
Glen Smith, Mayor

\_\_\_\_\_  
Johnny Tran, City Council Place #1

\_\_\_\_\_  
Judy Chavez, City Council Place #2

\_\_\_\_\_  
Mary Crocker, City Council Place #3

\_\_\_\_\_  
Wayne Dodd, City Council Place #4

\_\_\_\_\_  
Andy Erdelt, City Council Place #5

\_\_\_\_\_  
Stephen McGovern, City Council Place #6

ATTEST:

\_\_\_\_\_  
Angela Flores, City Secretary





4. Discuss and consider adopting Resolution 2017-R-2 approving submission of the Grant #2878703 application for

**RESOLUTION 2017-R-2**

WHEREAS, The City of Palacios finds it in the best interest of the citizens of Palacios, TX that the SMART Moves & Junior Staff Curriculum be operated for 2016; and

WHEREAS, The City of Palacios agrees to provide the applicable matching funds for the said project as required by the Criminal Justice grant application; and

WHEREAS, The City of Palacios agrees that in the event of loss or misuse of the Criminal Justice Division funds, The City of Palacios assures that the funds will be returned to the Criminal Justice Division in full.

WHEREAS, The City of Palacios designates the Mayor as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that The City of Palacios approves submission of the grant application for the SMART Moves & Junior Staff Curriculum to the Office of the Governor, Criminal Justice Division.

Passed and Approved this 14<sup>th</sup> Day of February, 2017

---

Glen Smith, Mayor

Attest:

---

Angela Flores, City Secretary

Grant Number: 2878703

- a) Minutes of the January 24, 2017 Regular Council Meeting
- b) Excuse the absences of Councilmembers Chavez and Dodd from the January 24, 2017 Regular Council Meeting



GLEN SMITH – MAYOR  
 JOHNNY TRAN – Mayor Pro-Tem – Councilmember Place 1  
 JUDY CHAVEZ – Councilmember Place 2  
 MARY CROCKER – Councilmember Place 3  
 WAYNE DODD – Councilmember Place 4  
 ANDY ERDELT – Councilmember Place 5  
 STEPHEN MCGOVERN – Councilmember Place 6

**CITY OF PALACIOS  
 CITY COUNCIL MEETING MINUTES  
 January 24, 2017**

**REGULAR COUNCIL MEETING**

**CALL TO ORDER** – Mayor Smith called the Regular Meeting to order at 7:00 p.m.  
 City Staff present: David Kocurek, Angela Flores, Chief Miles, David Kauffman, Jackie Jones  
 Councilmembers absent: Chavez and Dodd

**CALL TO ORDER**

**INVOCATION** – Councilmember Dodd

**PLEDGE OF ALLEGIANCE** – Councilmember Erdelt

**PLEDGE TO TEXAS FLAG** – Councilmember Erdelt

**PLEDGE TO PALACIOS FLAG** – Councilmember Erdelt

**VISITOR FORUM**

**ADMINISTRATIVE REPORTS**

**ITEMS TO BE CONSIDERED**

1. Discuss and accept the 2017 Letter of Agreement with the Matagorda County Emergency Management Plan.  
 Councilmember Erdelt motioned to accept the Letter of Agreement.  
 Councilmember McGovern seconded.  
 There was no opposition.  
 With no opposition, the motion carried.
2. Discuss and accept the Quarterly Investment Report.  
 Councilmember Tran motioned to accept the Investment Report.  
 Councilmember Crocker seconded.  
 There was no opposition.  
 With no opposition the motion carried.
3. Discuss and accept the Quarterly Financials Report.  
 Councilmember Crocker motioned to accept the Financials Report.  
 Councilmember Erdelt seconded.  
 There was no opposition.  
 With no opposition, the motion carried.
4. Discuss and consider cancelling the Council Meeting on February 14, 2017 due to holiday.  
 Council agreed we will no cancel.
5. Discuss and consider action approve the following consent agenda items:  
 A) Minutes of the January 10, 2017 Regular Council Meeting.  
 Councilmember Crocker moved to approve consent agenda.  
 Councilmember Erdelt seconded.  
 There was no opposition.  
 With no opposition the motion carried.

**EXECUTIVE SESSION**

In accordance with Chapter 551, Government Code, (Open Meetings Law) the Council May go into Executive (closed) session in order to:  
 Consult with its attorney (551.071)  
 Discuss Real Estate transaction (551.072)  
 Deliberation regarding prospective gifts or donation (551.073)  
 Discuss personnel matters (551.074)

Deliberation regarding security devices (551.076)  
Discuss economic development negotiations (551.087)

**ADJOURN**

Councilmember Tran motioned to adjourn at 7:21 pm.  
Councilmember McGovern seconded.  
There was no opposition.  
With no opposition, the motion carried.

---

Glen Smith, Mayor

---

Angela Flores, City Secretary

- a. Discuss and consider appointment to the PEDC Board.

**EXECUTIVE SESSION**

In accordance with Chapter 551, Government Code, (Open Meetings Law) the Council May go into Executive (closed) session in order to:

Consult with its attorney (551.071)

Discuss Real Estate transaction (551.072)

Deliberation regarding prospective gifts or donation (551.073)

Discuss personnel matters (551.074)

- b. Discuss and consider appointment to the PEDC Board.

Deliberation regarding security devices (551.076)

Discuss economic development negotiations (551.087)

**ACTION ON EXECUTIVE SESSION:**

- b. Discuss and consider appointment to the PEDC Board.

Place an X besides 1 name.

- Robert Garrett
- Paula Whitney
- Ron Laws
- Barney Gulley
- Judith Chavez

Place an X besides 1 name.

- Robert Garrett
- Paula Whitney
- Ron Laws
- Barney Gulley
- Judith Chavez

Place an X besides 1 name.

- Robert Garrett
- Paula Whitney
- Ron Laws
- Barney Gulley
- Judith Chavez

Place an X besides 1 name.

- Robert Garrett
- Paula Whitney
- Ron Laws
- Barney Gulley
- Judith Chavez

Place an X besides 1 name.

- Robert Garrett
- Paula Whitney
- Ron Laws
- Barney Gulley
- Judith Chavez

Place an X besides 1 name.

- Robert Garrett
- Paula Whitney
- Ron Laws
- Barney Gulley
- Judith Chavez

Place an X besides 1 name.

- Robert Garrett
- Paula Whitney
- Ron Laws
- Barney Gulley
- Judith Chavez

Place an X besides 1 name.

- Robert Garrett
- Paula Whitney
- Ron Laws
- Barney Gulley
- Judith Chavez

## **ADJOURN**

In compliance with the Americans with Disabilities Act, the City of Palacios will provide for reasonable accommodations for persons attending public meetings. To better serve attendees, requests should be received 24 hours prior to the meeting. Please contact City Hall, at 361.972.3605.

### CERTIFICATION

I certify that a copy of the February 14, 2017 agenda of items to be considered by the City Council was posted on the City Hall bulletin board by 5:00p.m. on February 10, 2017.