



GLEN SMITH – Mayor
 JOHNNY TRAN – Councilmember Place 1
 JUDY CHAVEZ – Councilmember Place 2
 MARY CROCKER – Councilmember Place 3
 TROY LEWIS – Councilmember Place 4
 ANDY ERDELT – Councilmember Place 5
 STEPHEN MCGOVERN – Councilmember Place 6

CITY OF PALACIOS CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Regular Council Meeting of the Palacios City Council to be held March 13, 2018, beginning at 7:00 p.m. in the Council Chambers of City Hall, 311 Henderson Avenue, Palacios, TX, for the purpose of considering the following items:

REGULAR COUNCIL MEETING

CALL TO ORDER

INVOCATION – Councilmember McGovern

PLEDGE OF ALLEGIANCE – Councilmember Erdelt

PLEDGE TO TEXAS FLAG – Councilmember Erdelt

PLEDGE TO PALACIOS FLAG – Councilmember Erdelt

VISITOR / CITIZEN FORUM

PRESENTATIONS

1. Palacios Housing Authority – Jan Hunter

ADMINISTRATIVE REPORTS

1. Palacios Pavilion Project
2. Planning and Zoning Committee needs appointment for vacant position

ITEMS TO BE CONSIDERED

1. Discuss and consider action to approve a request for proposal for a Utility Collection Company as recommended by Tammy McDonald.
2. Review and consider action to approve the Application for Appointment to Board or Commission submitted by Jeff Booth for the Zoning Board of Adjustments.
3. Review and consider action to approve the resignation of Robert Turner from the Planning and Zoning Committee.

4. Discuss and consider approval of Resolution 2017-R-25 which ratifies Council's action on August 8, 2017 awarding administrative services contract to Grant Works for the 2017 Downtown Revitalization Project.
5. Discuss and consider approval of Resolution 2017-R-26 which ratifies Council's action on September 12, 2017 awarding engineering services to Urban Engineering for the 2017 Downtown Revitalization Project.
6. Discuss and consider action to procure administrative services for the 2018 CDBG Community Enhancement Fund (CEF) Program Grant
7. Discuss, consider and adopt resolution to designate authorized signators for the 2017 Downtown Revitalization Program Texas CDBG program contract 7217172.
8. Discuss, consider and approve a resolution adopting required CDBG Civil Rights policies.
9. Proclaim April as Fair Housing Month
10. Discuss and consider action to approve the following consent agenda items:
 - a) Corrected Minutes of the February 13, 2018 Regular Council Meeting
 - b) Minutes of the February 27, 2018 Regular Council Meeting
 - c) Excuse the absences of Councilmembers Tran, Crocker, and Erdelt on February 27, 2018 Regular Council Meeting

EXECUTIVE SESSION

In accordance with Chapter 551, Government Code, (Open Meetings Law) the Council May go into Executive (closed) session in order to:

Consult with its attorney (551.071)

Discuss Real Estate transaction (551.072)

Deliberation regarding prospective gifts or donation (551.073)

Discuss personnel matters (551.074)

Deliberation regarding security devices (551.076)

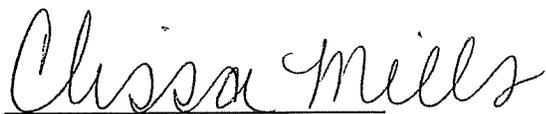
Discuss economic development negotiations (551.087)

ADJOURN

In compliance with the Americans with Disabilities Act, the City of Palacios will provide for reasonable accommodations for persons attending public meetings. To better serve attendees, requests should be received 24 hours prior to the meeting. Please contact City Hall, at 361.972.3605.

CERTIFICATION

I certify that a copy of the March 13, 2018 agenda of items to be considered by the City Council was posted on the City Hall bulletin board by 5:00p.m. on March 9, 2018.



Clissa Mills, City Secretary

Robert O. Turner

361-510-5491 robertoturner@hotmail.com 306 Duson Avenue, Palacios, TX 77465

February 28,2018

Robert Garrett
Chairman, Palacios Planning and Zoning Commission
311 Henderson Avenue
Palacios, TX 77465

Dear Mr. Garrett

I am sorry to tell you that I wish to resign from the Planning and Zoning Commission for personal reasons. Dora and I plan to spend more time with our daughter and her young family in Florida and to do more traveling. As a result, I do not believe I can commit the time and effort that the position necessarily requires.

Sincerely,

A handwritten signature in cursive script that reads "Robert O. Turner". The signature is written in black ink and is positioned below the word "Sincerely,".

Robert O. Turner

RESOLUTION NO. 2017-R-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALACIOS, TEXAS APPROVING THE AWARD OF A PROFESSIONAL SERVICE PROVIDER CONTRACT FOR THE 2017 TEXAS COMMUNITY DOWNTOWN REVITALIZATION PROGRAM FUND AWARD; AUTHORIZING THE CITY MANAGER TO SIGN AND THE CITY SECRETARY TO ATTEST TO SAID AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the anticipated award of a 2017 Texas CDBG contract requires implementation by professionals experienced in the administration of federally-funded community development projects;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Proposals (RFP) process for administration services has been completed in accordance with Texas CDBG requirements;

WHEREAS, the submissions received by the due date have been scored to determine the most qualified and responsive providers for each professional service, and GrantWorks appears to best meet the desired qualifications; NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALACIOS, TEXAS:

SECTION 1: That Grant Works be awarded the contract to provide Texas CDBG project-related administration services for the 2017 CDBG Contract.

SECTION 2: That any and all contracts or commitments made with GrantWorks to be the service provider is dependent on the successful negotiation of a contract with GrantWorks consistent with the terms of the RFP.

SECTION 3: The City Manager and the City Secretary are hereby authorized and directed to sign and attest to said agreement on behalf of the City of Palacios.

SECTION 4: That this resolution shall become effective from and after the date of its passage.

PASSED, APPROVED, and ADOPTED on this the 13th day of March, 2018.

CITY OF PALACIOS, TEXAS

GLEN SMITH, Mayor

ATTEST:

CLISSA MILLS, City Secretary

...palacios\ordinance\approve 2017 cdbg services

RESOLUTION NO. 2017-R-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALACIOS, TEXAS APPROVING THE AWARD OF A CONTRACT TO A PROFESSIONAL ENGINEER TO PROVIDE SERVICES RELATED TO THE 2017 TEXAS COMMUNITY DOWNTOWN REVITALIZATION PROGRAM FUND AWARD; AUTHORIZING THE CITY MANAGER TO SIGN AND THE CITY SECRETARY TO ATTEST TO SAID AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the anticipated award of a 2017 Texas CDBG contract requires implementation by professionals experienced in the engineering of federally-funded community development projects;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Qualifications (RFQ) process for engineering services has been completed in accordance with Texas CDBG requirements;

WHEREAS, the submissions received by the due date have been scored to determine the most qualified and responsive provider for professional engineering services, and Urban Engineering appears to best meet the desired qualifications; NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALACIOS, TEXAS:

SECTION 1: That Urban Engineering be awarded the contract to provide Texas CDBG project-related professional engineering services for the 2017 CDBG Contract.

SECTION 2: That any and all contracts or commitments made with Urban Engineering to be the engineering service provider is dependent on the successful negotiation of a contract with Urban Engineering consistent with the terms of the RFP.

SECTION 3: The City Manager and the City Secretary are hereby authorized and directed to sign and attest to said agreement on behalf of the City of Palacios.

SECTION 4: That this resolution shall become effective from and after the date of its passage.

PASSED, APPROVED, and ADOPTED on this the 13th day of March, 2018.

CITY OF PALACIOS, TEXAS

GLEN SMITH, Mayor

ATTEST:

CLISSA MILLS, City Secretary

...palacios/ordinanceapprove 2017 cdbg engineer services

Texas Community Development Block Grant Program (TxCDBG)
2018 Community Enhancement Fund (CEF)

The TxCDBG Community Enhancement Fund (CEF) provides funds to create or expand organizational partnerships to develop first-time or enhance existing facilities that provide basic needs services to mostly low-to-moderate income residents in rural communities. For the 2018 cycle, \$5 million is available for awards.

CEF Objective

A project developed through the CEF program must create a sustainable partnership with a service provider and enhance a community by providing a facility or service that is *not currently available* within an applicant's jurisdiction or through the *substantial expansion* of a facility or service to better serve the applicant's population.

The 2018 cycle is concentrating on enhancements to rural public health facilities. Generally, this includes the development or enhancement of public health clinics, dental clinics, hospitals, and technical/diagnostic equipment permanently installed or intended to provide a new or expanded service.

Other facilities also eligible for CEF funding, but not competitive in the 2018 cycle, include facilities that enhance workforce development/education, public safety, community centers, and renewable energy equipment that will serve a public facility.

Funding Available

Maximum for **Building Construction with or without Equipment Purchase**: \$500,000

Match Funds for Building Projects: Maximum points for 100% match

Maximum for **Equipment Purchase** Projects: \$50,000 to \$150,000

Match Funds for Equipment-Only Requests: 25% for applications less than \$150,000

Match funds for building construction and/or equipment-only projects can be provided by third-party health services provider.

Sustainable Partnerships

In order to be competitive in the 2018 cycle, applicants must have a documented partnership with an organization that will utilize the development enhancement for a minimum of five years (15 points) or 10 years (25 points). The partner organization can be a non-profit public service provider such as a hospital or health services district, medical foundation, or an independent non-profit organization.

Ownership for medical equipment-only projects will be transferred to the partner organization through an Interlocal Agreement (taxing entities) or Service Provider Agreement (non-profit organizations) to transfer responsibility for ownership, maintenance, insurance, and liability to the receiving entity.

Application Process

Letter of Interest: CEF Letters of Interest deadline: 5:00 p.m. C.T. on March 30, 2018

Application for Funds: If invited to submit an application based on the Letter of Interest, the application will be due no later than 5:00 p.m. C.T. on October 1, 2018.

2018-R-05

RESOLUTION AUTHORIZING SIGNATORIES

A RESOLUTION BY THE CITY COUNCIL OF CITY OF PALACIOS DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TXCDBG) CONTRACT NUMBER 7217172.

WHEREAS, the City of Palacios has received a 2017 Downtown Revitalization Program Texas Community Development Block Grant award to provide Sidewalk Improvements; and

WHEREAS, it is necessary to appoint persons to execute contractual documents and documents requesting funds from the Texas Department of Agriculture, and;

WHEREAS, an original signed copy of the TxCDBG Depository/Authorized Signatories Designation Form (Form A202) is to be submitted with a copy of this Resolution, and;

WHEREAS, the City of Palacios acknowledges that in the event that an authorized signatory of the City changes (elections, illness, resignations, etc.) the City/Town must provide TxCDBG with the following:

- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and
- a revised TxCDBG *Depository/ Authorized Signatories Designation Form (Form A202)*.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF PALACIOS, TEXAS, AS FOLLOWS:

The Mayor be authorized to execute contractual documents between the Texas Department of Agriculture and the City for the 2017 Downtown Revitalization Program Community Development Block Grant Program

The Mayor, Mayor Pro Tem, City Manager, and City Treasurer be authorized to execute the *State of Texas Purchase Voucher* and *Request for Payment Form* documents required for requesting funds approved in the 2017 Downtown Revitalization Program Texas Community Development Block Grant Program

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF PALACIOS, TEXAS,
on _____, 2018.

APPROVED:

Mayor

ATTEST:

City Secretary

R-2018-06
Resolution Regarding Civil Rights

The City of Palacios, Texas

Whereas, the City of Palacios, Texas, (hereinafter referred to as "City of Palacios") has been awarded TxCDBG funding through a TxCDBG grant from the Texas Department of Agriculture (hereinafter referred to as "TDA");

Whereas, the City of Palacios, in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability;

Whereas, the City of Palacios, in consideration for the receipt and acceptance of federal funding for the Contract, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

Whereas, the City of Palacios, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 135, is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the TxCDBG project area;

Whereas, the City of Palacios, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State's certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

Whereas, the City of Palacios, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

Whereas, the City of Palacios, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period, to affirmatively further fair housing;

Whereas, the City of Palacios, agrees to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF PALACIOS, TEXAS, THAT THE CITY OF PALACIOS ADOPTS THE FOLLOWING:

1. Citizen Participation Plan and Grievance Procedures (Form A1013);
2. Section 3 Policy (Form A1002);
3. Excessive Force Policy (Form A1003)
4. Section 504 Policy and Grievance Procedures (Form A1004);
5. Code of Conduct Policy and

6. Fair Housing Policy (Form 1015).

Passed and approved this _____ **day of** _____, **20**____.

Signature of Elected Official
City of Palacios

Printed Name of Elected Official

**CITY OF PALACIOS
CITIZEN PARTICIPATION PLAN
TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

Note to Grant Recipients regarding Limited English Proficiency (LEP) requirements:

In accordance with federal law, if there is a significant number of the population who are non-English speaking residents and are affected by the TxCDBG project, such citizens should have "meaningful access" to all aspects of the TxCDBG project. To provide 'meaningful access', Grant Recipients may need to provide interpreter services at public hearings or provide non-English written materials that are routinely provided in English. Examples of such vital documents include Citizen Participation notices (e.g. complaint procedures, hearing notices) civil rights notices, and any other published notice that may allow an eligible person with limited English proficiency to participate in discussing proposed CDBG activities.

For more information, see LEP.gov

COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the Texas Department of Agriculture's Texas Community Development Block Grant (TxCDBG) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of Palacios offices, 311 Henderson, P.O. Box 845, Palacios, TX 77465-0845, (361) 972-3605 during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the TxCDBG project.

1. A person who has a complaint or grievance about any services or activities with respect to the TxCDBG project, whether it is a proposed, ongoing, or completed TxCDBG project, may during regular business hours submit such complaint or grievance, in writing to the Mayor, at City of Palacios at 311 Henderson, P.O. Box 845, or may call (361) 972-3605.
2. A copy of the complaint or grievance shall be transmitted by the Mayor to the entity that is the subject of the complaint or grievance and to the City Attorney within five (5) working days after the date of the complaint or grievance was received.
3. The Mayor shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to person who made the complaint or grievance within ten (10) days.
4. If the investigation cannot be completed within ten (10) working days per 3. above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.
5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the TxCDBG for their further review and comment.
6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

TECHNICAL ASSISTANCE

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of TxCDBG funds. The City, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by the City, the following public hearing provisions shall be observed:

1. Public notice of all hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice must include the date, time, location, and topics to be considered at the public hearing. A published newspaper article can also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
2. When a significant number of non-English speaking residents are a part of the potential service area of the TxCDBG project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens.
3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and the City must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to the hearing.
4. A public hearing held prior to the submission of a TxCDBG application must be held after 5:00 PM on a weekday or at a convenient time on a Saturday or Sunday.
5. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City shall comply with the following citizen participation requirements for the preparation and submission of an application for a TxCDBG project:

1. At a minimum, the City shall hold at least one (1) public hearing to prior to submitting the application to the Texas Department of Agriculture.
2. The City shall retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the proposed use of funds for three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.
3. The public hearing shall include a discussion with citizens as outlined in the applicable TxCDBG application manual to include, but is not limited to, the development of housing and community development needs, the amount of funding available, all eligible activities under the TxCDBG program, and the use of past TxCDBG contract funds, if applicable. Citizens, with particular emphasis on persons of low- and moderate-income who are residents of slum and blight areas, shall be encouraged to submit their views and proposals regarding community development and housing needs. Citizens shall be made aware of the location where they may submit their views and proposals should they be unable to attend the public hearing.

4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City must comply with the following citizen participation requirements in the event that the City receives funds from the TxCDBG program:

1. The City shall also hold a public hearing concerning any substantial change, as determined by TxCDBG, proposed to be made in the use of TxCDBG funds from one eligible activity to another again using the preceding notice requirements.
2. Upon completion of the TxCDBG project, the City shall hold a public hearing and review its program performance including the actual use of the TxCDBG funds.
3. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, for either a public hearing concerning substantial change to the TxCDBG project or for the closeout of the TxCDBG project, publish notice in both English and Spanish, or other appropriate language and provide an interpreter at the hearing to accommodate the needs of the non-English speaking residents.
4. The City shall retain documentation of the TxCDBG project, including hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three (3) years three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

Glen Smith, Mayor

Date

MUESTRAS

LA CIUDAD DE PALACIOS PLAN DE PARTICIPACIÓN CIUDADANA PROGRAMA DE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Nota a los receptores de subvención en relación a requisitos de Dominio Limitado del Inglés:

De acuerdo con la ley federal hay un número significativo de población que son residentes y que no hablan inglés y son afectados por el proyecto TxCDBG, estos ciudadanos deben tener "acceso significativo" a todos los aspectos del proyecto TxCDBG. Para proporcionar "acceso significativo", receptores de la subvención pueden ser utilizados para proporcionar servicios de interpretación en las audiencias públicas o proporcionar materiales no escritos en inglés que se proporcionan de manera rutinaria en Inglés.

Para obtener más información, consulte LEP.gov.

PROCEDIMIENTOS DE QUEJA

Estos procedimientos de queja cumplen con los requisitos del Departamento de Programa de Agricultura de Texas Community Development Block Grant (TxCDBG) y los requisitos del gobierno local de Texas se encuentran en 24 CFR §570.486 (Código de Regulaciones Federales). Los ciudadanos pueden obtener una copia de estos procedimientos en la Ciudad de (Dirección postal City of Palacios, 311 Henderson, P.O. Box 845, Palacios, TX 77465-0845, (361) 972-3605, (teléfono) en horario de oficina.

A continuación se presentan los procedimientos formales de quejas y quejas relativas a los servicios prestados en el marco del proyecto TxCDBG.

1. Una persona que tiene una queja o reclamación sobre cualquiera de los servicios o actividades en relación con el proyecto TxCDBG, o si se trata de una propuesta, en curso o determinado proyecto TxCDBG, pueden durante las horas regulares presentar dicha queja o reclamo, por escrito a la Mayor, a City of Palacios, 311 Henderson, P.O. Box 845, Palacios, TX 77465-0845, (361) 972-3605.
2. Una copia de la queja o reclamación se transmitirá por el alcalde a la entidad que es encargada de la queja o reclamación y al Abogado de la Ciudad dentro de los cinco (5) días hábiles siguientes a la fecha de la queja o día que la reclamación fue recibida.
3. El alcalde deberá cumplir una investigación de la queja o reclamación, si es posible, y dar una respuesta oportuna por escrito a la persona que hizo la denuncia o queja dentro de los diez (10) días.
4. Si la investigación no puede ser completada dentro de los diez (10) días hábiles anteriormente, la persona que hizo la queja o denuncia será notificada, por escrito, dentro de los quince (15) días cuando sea posible después de la entrega de la queja original o quejas y detallará cuando se deba completar la investigación.
5. Si es necesario, la queja y una copia escrita de la investigación posterior se remitirán a la TxCDBG para su posterior revisión y comentarios.

6. Se proporcionara copias de los procedimientos de queja y las respuestas a las quejas, tanto en Inglés y Español, u otro lenguaje apropiado.

ASISTENCIA TÉCNICA

Cuando lo solicite, la Ciudad proporcionará asistencia técnica a los grupos que son representantes de las personas de bajos y moderados ingresos en el desarrollo de propuestas para el uso de los fondos TxCDBG. La Ciudad, en base a las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, deberá determinar el nivel y tipo de asistencia.

DISPOSICIONES AUDIENCIA PÚBLICA

Para cada audiencia pública programada y llevada a cabo por la Ciudad/, se observarán las disposiciones siguientes de audiencias públicas:

1. Aviso público de todas las audiencias deberá publicarse al menos setenta y dos (72) horas antes de la audiencia programada. El aviso público deberá publicarse en un periódico local. Cada aviso público debe incluir la fecha, hora, lugar y temas a considerar en la audiencia pública. Un artículo periodístico publicado también puede utilizarse para cumplir con este requisito, siempre y cuando cumpla con todos los requisitos de contenido y temporización. Los avisos también deben ser un lugar prominente en los edificios públicos y se distribuyen a las autoridades locales de vivienda pública y otros grupos interesados de la comunidad.
2. Cuando se tenga un número significativo de residentes que no hablan inglés seran una parte de la zona de servicio potencial del proyecto TxCDBG, documentos vitales como las comunicaciones deben ser publicados en el idioma predominante de estos ciudadanos que no hablan ingles.
3. Cada audiencia pública se llevará a cabo en un momento y lugar conveniente para los beneficiarios potenciales o reales e incluirá alojamiento para personas con discapacidad. Las personas con discapacidad deben poder asistir a las audiencias y la Ciudad/ debe hacer los arreglos para las personas que requieren ayudas o servicios auxiliares en caso de necesitarlo por lo menos dos días antes de la audencia será publica.
4. Una audiencia pública celebrada antes de la presentación de una solicitud TxCDBG debe hacerse después de las 5:00 pm en un día de semana o en un momento conveniente en sábado o domingo.
5. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad deberá cumplir con los siguientes requisitos de participación ciudadana para la elaboración y presentación de una solicitud para un proyecto TxCDBG:

1. Como mínimo, la Ciudad deberá tener por lo menos un (1) audiencia pública antes de presentar la solicitud al Departamento de Agricultura de Texas.
2. La Ciudad conservará la documentación de la convocatoria(s) audiencia, un listado de las personas que asistieron a la audiencia(s) , acta de la vista(s), y cualquier otra documentación relativa a la propuesta de utilizar los fondos para tres (3) años a partir de la liquidación de la subvención para el Estado . Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de Texas.
3. La audiencia pública deberá incluir una discusión con los ciudadanos como se indica en el manual correspondiente de aplicación TxCDBG, pero no se limita a, el desarrollo de las

necesidades de vivienda y desarrollo comunitario, la cantidad de fondos disponibles, todas las actividades elegibles bajo el programa TxCDBG y el uso de fondos últimos contratos TxCDBG, en su caso. Los ciudadanos, con especial énfasis en las personas de bajos y moderados ingresos que son residentes de las zonas de tugurios y tizón, se fomentará a presentar sus opiniones y propuestas sobre el desarrollo de la comunidad y las necesidades de vivienda. Los ciudadanos deben ser conscientes de la ubicación en la que podrán presentar sus puntos de vista y propuestas en caso de que no pueda asistir a la audiencia pública.

4. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad debe cumplir con los siguientes requisitos de participación ciudadana en el caso de que la Ciudad/ recibe fondos del programa TxCDBG:

1. La Ciudad celebrará una audiencia pública sobre cualquier cambio sustancial, según lo determinado por TxCDBG, se propuso que se hará con el uso de fondos TxCDBG de una actividad elegible a otro utilizando de nuevo los requisitos de notificación
2. Una vez finalizado el proyecto TxCDBG, la Ciudad/ celebrará una audiencia pública y revisara el desempeño del programa incluyendo el uso real de los fondos TxCDBG.
3. Cuando un número significativo de residentes que no hablan inglés se puede registra para participar en una audiencia pública, ya sea para una audiencia pública sobre el cambio sustancial del proyecto TxCDBG o para la liquidación del proyecto TxCDBG, publicará un aviso en Inglés y Español u otro idioma apropiado y se proporcionara un intérprete en la audiencia para dar cabida a las necesidades de los residentes.
4. La Ciudad conservará la documentación del proyecto TxCDBG, incluyendo aviso de audiencia(s), un listado de las personas que asistieron a la audiencia(s), acta de la vista(s), y cualquier otro registro concerniente al uso real de los fondos por un período de a tres (3) años a partir de la liquidación del proyecto al estado.

Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de

Glen Smith, Alcalde de la ciudad

Fecha

SECTION 3 POLICY

In accordance with 12 U.S.C. 1701u, (Section 3), the City of Palacios agrees to implement the following steps, which, to the *greatest extent feasible*, will provide job training, employment and contracting opportunities for Section 3 residents and Section 3 businesses of the areas in which the program/project is being carried out.

- A. Introduce and pass a resolution adopting this plan as a policy to strive to attain goals for compliance to Section 3 regulations by increasing opportunities for employment and contracting for Section 3 residents and businesses.
- B. Assign duties related to implementation of this plan to the designated Civil Rights Officer.
- C. Notify Section 3 residents and business concerns of potential new employment and contracting opportunities as they are triggered by TxCDBG grant awards through the use of: Public Hearings and related advertisements; public notices; bidding advertisements and bid documents; notification to local business organizations such as the Chamber(s) of Commerce or the Urban League; local advertising media including public signage; project area committees and citizen advisory boards; local HUD offices; regional planning agencies; and all other appropriate referral sources. Include Section 3 clauses in all covered solicitations and contracts.
- D. Maintain a list of those businesses that have identified themselves as Section 3 businesses for utilization in TxCDBG funded procurements, notify those businesses of pending contractual opportunities, and make this list available for general Grant Recipient procurement needs.
- E. Maintain a list of those persons who have identified themselves as Section 3 residents and contact those persons when hiring/training opportunities are available through either the Grant Recipient or contractors.
- F. Require that all Prime contractors and subcontractors with contracts over \$100,000 commit to this plan as part of their contract work. Monitor the contractors' performance with respect to meeting Section 3 requirements and require that they submit reports as may be required by HUD or TDA to the Grant Recipient.
- G. Submit reports as required by HUD or TDA regarding contracting with Section 3 businesses and/or employment as they occur; and submit reports within 20 days of federal fiscal year end (by October 20) which identify and quantify Section 3 businesses and employees.
- H. Maintain records, including copies of correspondence, memoranda, etc., which document all actions taken to comply with Section 3 regulations.

As officers and representatives of the City of Palacios, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

Glen Smith, Mayor

Date

Excessive Force Policy

In accordance with 24 CFR 91.325(b)(6), the City of Palacios hereby adopts and will enforce the following policy with respect to the use of excessive force:

1. It is the policy of the City of Palacios to prohibit the use of excessive force by the law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations;
2. It is also the policy of the City of Palacios to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.
3. The City of Palacios will introduce and pass a resolution adopting this policy.

As officers and representatives of City of Palacios, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

Signature

Mayor

Date

Section 504 Policy against Discrimination based on Handicap and Grievance Procedures

In accordance with 24 CFR Section 8, Nondiscrimination based on Handicap in federally assisted programs and activities of the Department of Housing and Urban Development, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Section 109 of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309), City of Palacios hereby adopts the following policy and grievance procedures:

1. Discrimination prohibited. No otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Housing and Urban Development (HUD).
2. City of Palacios does not discriminate on the basis of handicap in admission or access to, or treatment or employment in, its federally assisted programs and activities.
3. City of Palacios's recruitment materials or publications shall include a statement of this policy in 1. above.
4. City of Palacios shall take continuing steps to notify participants, beneficiaries, applicants and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the recipients that it does not discriminate on the basis of handicap in violation of 24 CFR Part 8.
5. For hearing and visually impaired individuals eligible to be served or likely to be affected by the TxCDBG program, City of Palacios shall ensure that they are provided with the information necessary to understand and participate in the TxCDBG program.
6. Grievances and Complaints
 - a. Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for City of Palacios) to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.
 - b. Complaints should be addressed to the Mayor, P.O. Box 845, Palacios, TX, 77465-0845 or call (361) 972-3605, who has been designated to coordinate Section 504 compliance efforts.
 - c. A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.
 - d. A complaint should be filed within thirty (30) working days after the complainant becomes aware of the alleged violation.
 - e. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by the Mayor. Informal but thorough investigations will afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.
 - f. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by Mayor, and a copy forwarded to the complainant with fifteen (15) working days after the filing of the complaint where practicable.
 - g. The Section 504 coordinator shall maintain the files and records of the City of Palacios relating to the complaints files.
 - h. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the determination/resolution as described in f. above. The request for

reconsideration should be made to the City of Palacios within ten working days after the receipt of the written determination/resolution.

- i. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the U.S. Department of Housing and Urban Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.
- j. These procedures shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and assure that the City of Palacios complies with Section 504 and HUD regulations.

Glen Smith, Mayor

Date

Code of Conduct Policy of the City of Palacios

As a Grant Recipient of a TxCDBG contract City of Palacios shall avoid, neutralize or mitigate actual or potential conflicts of interest so as to prevent an unfair competitive advantage or the existence of conflicting roles that might impair the performance of the TxCDBG contract or impact the integrity of the procurement process.

For procurement of goods and services, no employee, officer, or agent of the City of Palacios shall participate in the selection, award, or administration of a contract supported by TxCDBG funds if he or she has a real or apparent conflict of interest. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No officer, employee, or agent of the City of Palacios shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.

Contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals for proposals must be excluded from competing for such procurements.

For all other cases, no employee, agent, consultant, officer, or elected or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or subrecipients which are receiving TxCDBG funds, that has any CDBG function/responsibility, or is in a position to participate in a decision-making process or gain inside information, may obtain a financial interest or benefit from the TxCDBG activity.

The conflict of interest restrictions and procurement requirements identified herein shall apply to a benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet the National Program Objective.

Any person or entity including any benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet a National Program Objective, that might potentially receive benefits from TxCDBG awards may not participate in the selection, award, or administration of a contract supported by CDBG funding.

Any alleged violations of these standards of conduct shall be referred to the City of Palacios Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

Passed and approved this _____ day of _____, 20____.

Mayor, City of Palacios

Fair Housing Policy

In accordance with Fair Housing Act, the City of Palacios hereby adopts the following policy with respect to the Affirmatively Furthering Fair Housing:

1. City of Palacios agrees to affirmatively further fair housing choice for all seven protected classes (race, color, religion, sex, disability, familial status, and national origin).
2. City of Palacios agrees to plan at least one activity during the contract term to affirmatively further fair housing.
3. City of Palacios will introduce and pass a resolution adopting this policy.

As officers and representatives of City of Palacios, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

Signature

Mayor

Date

Office of the MAYOR

CITY OF



PALACIOS

Proclamation



hereas:

WHEREAS: Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS: The principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS: The National Fair Housing law, during the month of April, provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW THEREFORE, I, Glen Smith, Mayor of the City of Palacios, Texas do hereby proclaim April as Fair Housing Month in the City of Palacios and do hereby urge all the citizens of this locality to become aware of and support the Fair Housing law.

Glen Smith, Mayor

ATTEST:

Clissa Mills, City Secretary



GLEN SMITH – Mayor
 JOHNNY TRAN – Councilmember Place 1
 JUDY CHAVEZ – Councilmember Place 2
 MARY CROCKER – Councilmember Place 3
 TROY LEWIS – Councilmember Place 4
 ANDY ERDELT – Councilmember Place 5
 STEPHEN MCGOVERN – Councilmember Place 6

**CITY OF PALACIOS
 CITY COUNCIL REGULAR MEETING MINUTES (CORRECTED)
 February 13, 2018**

REGULAR COUNCIL MEETING

CALL TO ORDER – Mayor Glen Smith at 7:00 p.m.
INVOCATION – Councilmember Erdelt
PLEDGE OF ALLEGIANCE – Councilmember Tran
PLEDGE TO TEXAS FLAG – Councilmember Tran
PLEDGE TO PALACIOS FLAG – Councilmember Tran

COUNCILMEMBER ABSENT: Judy Chavez

CITY STAFF PRESENT: David Kocurek, Chief Miles, Tammy McDonald, Clissa Mills

VISITOR / CITIZEN FORUM- Joe Pena Jr. spoke about the Police Dept in regards to an assault that happened to him. Rick Clause addressed drinking water issues and two dogs that are unrestrained. Patricia Loving also has concerns about two dogs running loose. She said she will have a flyer about the Palacios Community Organization at the next council meeting. Chip Woolfe explained that he would like to hear more information about streets/drainage in Palacios and the operating budget for the pavilion in the City Manager report.

PRESENTATIONS Mike Ferdinand presented the MCEDC Director's report regarding the visit to China. He indicated that he is already seeing responses from the trip and thanked the Mayor for going.

ADMINISTRATIVE REPORTS

1. Palacios Pavilion Project- David Kocurek stated they are in the process of pouring concrete and working on the air conditioning, electrical, and plumbing. The project should be complete by the end of March 2018. The policy for the Pavilion is posted on the City of Palacios website. The Pavilion Committee is to help manage the operations of the Pavilion until a part time employee is hired.
2. May 5, 2018 Election – David Kocurek stated that the deadline for accepting applications to file for a place on the ballot is February 16, 2018 at 5pm. City Hall will stay open until 5pm on Friday, February 16, 2018.
3. 2018 City of Palacios Calendars – David Kocurek stated that we still have 2018 city calendars available for \$25.00.

4. Chamber Annual Banquet – February 15, 2018 - David Kocurek stated that the city will have a table for this event and to see the City Secretary for tickets. He also stated the guest speaker is Jim McInvale.
5. Matagorda Bay Birdfest – David Kocurek gave details regarding the event that will take place this weekend in Palacios.
6. Lunar New Year – Councilmember Tran gave details about this event that will take place this weekend in Palacios.
7. David Kocurek announced that the Airport Committee needs and appointment for a vacant position.
8. Councilmember Lewis stated that African American Heritage Day celebration is February 17, 2019 at the museum from 2pm – 5 pm,

ITEMS TO BE CONSIDERED

1. Discuss and accept the City Manager's report as of December 31, 2017 as presented by City Manager.
City Council accepted the City Manager's report.
2. Discuss and consider adopting Resolution 2018-R-2 ordering a General Election to be held May 5, 2018 to elect the position of Mayor and three Council Members, one each for Place 1, Place 2, and Place 6.
Councilmember Crocker moved to adopt Resolution 2018-R-2 ordering a General Election to be held May 5, 2018 to elect the position of Mayor and three Council Members, one each for Place 1, Place 2, and Place 6.
Councilmember McGovern seconded
There was no opposition
With no opposition, the motion carried.

EXECUTIVE SESSION 7:36 PM

In accordance with Chapter 551, Government Code, (Open Meetings Law) the Council May go into Executive (closed) session in order to:

- Consult with its attorney (551.071) – Charter Review Amendments
- Discuss Real Estate transaction (551.072)
- Deliberation regarding prospective gifts or donation (551.073)
- Discuss personnel matters (551.074)
- Deliberation regarding security devices (551.076)
- Discuss economic development negotiations (551.087)

8:05 pm Executive Session adjourned and moved back into regular session.

ACTION ON EXECUTIVE SESSION

- a. Discussed and considered Charter Review Amendments

3. Discuss and consider adopting Resolution 2018-R-3 ordering a Special Election to be held May 5, 2018 for the purpose of submitting suggested changes to the City's Home Rule Charter to the voters.
City Attorney recommended to remove propositions 1 and 2 from the proposed resolution and renumber accordingly.
Councilmember McGovern moved to adopt Resolution 2018-R-3 ordering a Special Election to be held May 5, 2018 for the purpose of submitting suggested changes to the City's Home Rule Charter to the voters.
Councilmember Lewis seconded
There was no opposition
With no opposition, the motion carried.
4. Discuss and consider action to approve the First Financial bank depository agreement as presented by Tammy McDonald.
Councilmember Tran motioned to approve the First Financial bank depository agreement
Councilmember McGovern seconded
There was no opposition
With no opposition, the motion carried.
5. Discuss and consider adopting Resolution 2018-R-4 approving submission of the application for a Technology upgrade grant for Chief of Police, David Miles.
Councilmember Crocker moved to adopt Resolution 2018-R-4 approving the submission of the application for a Technology upgrade grant
Councilmember Tran seconded
There was no opposition
With no opposition, the motion carried.
6. Discuss and consider action to approve authorized users, Tammy McDonald and Clissa Mills for Texas Emergency Services Retirement System (TESRS) and allow Mayor Glen Smith to sign the two confidentiality and information access agreements.
Councilmember Tran motioned to approve the authorized users, Tammy McDonald and Clissa Mills for Texas Emergency Services Retirement System (TESRS) and allow Mayor Glen Smith to sign the two confidentiality and information access agreements.
Councilmember Lewis seconded
There was no opposition
With no opposition, the motion carried.
7. Discuss and acknowledge the Racial Profile Report presented by Police Chief David Miles.
Councilmember McGovern motioned to approve the Racial Profile Report
Councilmember Erdelt seconded
There was no opposition
With no opposition, the motion carried.
8. Discuss and acknowledge the 2017 Annual Report from the Planning and Zoning Committee presented by Patricia Loving
Mayor Glen Smith motioned to approve the 2017 Annual Report from the Planning and Zoning Committee

Councilmember Tran seconded
There was no opposition
With no opposition, the motion carried.

9. Discuss and consider action to approve the following consent agenda items:
- a) Minutes of the January 23, 2018 Regular Council Meeting
 - b) Excuse the absence of Glen Smith, Judy Chavez, and Andy Erdelt on January 23, 2018 Regular Council Meeting

Councilmember Lewis motioned to approve the Regular Council Meeting minutes for January 23, 2018 and to excuse Mayor Glen Smith and Councilmembers Chavez and Erdelt absences on January 23, 2018 meeting
Councilmember McGovern seconded
There was no opposition
With no opposition, the motion carried

ADJOURN

Councilmember McGovern motioned to adjourn the meeting at 8:16 PM
Councilmember Tran seconded
There was no opposition
With no opposition, the motion carried.

Glen Smith, Mayor

Clissa Mills, City Secretary



GLEN SMITH – Mayor
 JOHNNY TRAN – Councilmember Place 1
 JUDY CHAVEZ – Councilmember Place 2
 MARY CROCKER – Councilmember Place 3
 TROY LEWIS – Councilmember Place 4
 ANDY ERDELT – Councilmember Place 5
 STEPHEN MCGOVERN – Councilmember Place 6

CITY OF PALACIOS CITY COUNCIL REGULAR MEETING MINUTES FEBRUARY 27, 2018

CALL TO ORDER – Mayor Glen Smith at 7:00 pm

INVOCATION – Councilmember Chavez

PLEDGE OF ALLEGIANCE – Councilmember Lewis

PLEDGE TO TEXAS FLAG – Councilmember Lewis

PLEDGE TO PALACIOS FLAG – Councilmember Lewis

VISITOR / CITIZEN FORUM – Patricia Loving reminded everyone about Early Voting dates and Election Day. She has concerns about the Letter of Agreement with Texas Baptist Encampment regarding it being a formal contract that should be reviewed by the City Attorney, and also that the bollards will block off city property. Chip Woolfe discussed his opinion of the pros and cons of the Charter Review Amendments, the City Manager's report, and a correction to the minutes of the last Council Meeting. Joe Pena thanked Chief Miles for the way he handled the evacuation during Hurricane Harvey and stated that he met with the City Manager, David Kocurek on February 14, 2018.

PRESENTATIONS

ADMINISTRATIVE REPORTS

1. Palacios Pavilion Project – David Kocurek stated that the floor is installed and the parking lot is complete. The electricity, a/c, plumbing, are almost complete. The project is estimated to be complete by April 1, 2018. Brick pavers are still available for purchase.
2. Downtown Revitalization Grant - Mayor Glen Smith said that Grantworks is sending resolutions to be approved at the next council meeting on March 13, 2018. He also stated that it is a 70/30 matching grant.
3. May 5, 2018 Election – City Manager David Kocurek said there was a drawing for a place on the ballot held on Monday, February 26, 2018 at 4:30 pm. The results of the drawing for Councilmember Position #2 are: Mark Rusk is first on the ballot, Donna Schulman is second on the ballot. We are now ready to order ballots for the election. Early voting begins April 23, 2018.

4. City Manager's Report as of January 31, 2018 – David Kocurek – reviewed and discussed the report

ITEMS TO BE CONSIDERED

1. Discuss and consider action to approve a request for proposal for a Utility Collection Company as recommended by Tammy McDonald.
Councilmember Lewis motioned to table the request for proposal until a full council is present
Councilmember McGovern seconded
There was no opposition
With no opposition, the motion carried
2. Discuss and consider action to approve a Letter of Agreement from Texas Baptist Encampment regarding the installation and maintenance of bollards as recommended by David Kocurek.
Mayor Glen Smith motioned to table the Letter of Agreement until a full council is present
Councilmember Chavez seconded
There was no opposition
With no opposition, the motion carried.
3. Review and consider action to approve the Application for Appointment to Board or Commission submitted by Robert Garrett for the Airport Committee.
Mayor Glen Smith motioned to approve the Application
Councilmember McGovern seconded
There was no opposition
With no opposition, the motion carried.
4. Discuss and consider action to approve the following consent agenda items:
 - a) Minutes of the February 13, 2018 Regular Council Meeting
 - b) Excuse the absence of councilmember Judy Chavez at February 27, 2018 Regular Council Meeting
Councilmember McGovern motioned to approve the Regular Council Meeting minutes for February 13, 2018 and to excuse councilmember Chavez's absence at the February 13, 2018 meeting
Councilmember Lewis seconded
There was no opposition
With no opposition, the motion carried

NO EXECUTIVE SESSION

ADJOURN

Councilmember Lewis motioned to adjourn the meeting at 7:40 PM

Councilmember Chavez seconded

There was no opposition

With no opposition, the motion carried.

Glen Smith, Mayor

Clissa Mills, City Secretary