



GLEN SMITH – Mayor
 JOHNNY TRAN – Councilmember Place 1
 DONNA HARVEY SCHULMAN – Councilmember Place 2
 MARY CROCKER – Councilmember Place 3
 TROY LEWIS – Councilmember Place 4
 WAYNE DODD – Councilmember Place 5
 STEPHEN MCGOVERN – Councilmember Place 6

**CITY OF PALACIOS
 CITY COUNCIL REGULAR MEETING AGENDA**

**VIDEOCONFERENCE OPEN MEETING
 May 12, 2020**

Notice is hereby given in accordance with order of the Office of the Governor issued March 16, 2020, the City Council of the City of Palacios will conduct a Regular Council Meeting scheduled for 7:00 pm on Tuesday, May 12, 2020, located in the Council Chambers of City Hall, 311 Henderson Avenue, Palacios, TX, by video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). **There will be no public access to the location described above.**

This Notice and Meeting Agenda, and the Agenda Packet, are posted online at <https://cityofpalacios.org>

The web site to participate in the video conference meeting hosted through Zoom is: <https://us04web.zoom.us/j/85098176852>

A recording of the video conference will be made and will be available to the public in accordance with the Open Meetings Act upon written request.

The Public will be permitted to offer public comments on each agenda item by emailing cmills@cityofpalacios.org by 3pm on the day of the meeting.

Regular COUNCIL MEETING 7PM

CALL TO ORDER

INVOCATION – Councilmember Crocker

PLEDGE OF ALLEGIANCE – Councilmember Schulman

PLEDGE TO TEXAS FLAG – Councilmember Schulman

PLEDGE TO PALACIOS FLAG – Councilmember Schulman

VISITOR / CITIZEN FORUM

ADMINISTRATIVE REPORTS

1. Mayor Glen Smith will recognize Leonard Lamar for his service in Palacios as a former Mayor and to other organizations.

ITEMS TO BE CONSIDERED

1. Discuss and consider accepting the Annual Financial Audit for the year ending September 30, 2019 for the City of Palacios.
2. Discuss and consider action to accept the City of Palacios Budget Calendar Fiscal Year 2020-2021
3. Discuss and consider extending the City of Palacios, Texas Mayoral Declaration of Local State of Disaster Due to Public Health Emergency declared by Mayor Glen Smith on March 19, 2020 until Thursday, June 11, 2020.
4. Discuss and consider action to approve the following consent agenda items:
Minutes of the April 28, 2020 Regular Council Meeting
Excuse the absence of Councilmember McGovern from the April 28, 2020 Regular Council Meeting

EXECUTIVE SESSION

In accordance with Chapter 551, Government Code, (Open Meetings Law) the Council May go into Executive (closed) session in order to:

Consult with its attorney (551.071)

Discuss Real Estate transaction (551.072)

Deliberation regarding prospective gifts or donation (551.073)

Discuss personnel matters (551.074) -

Deliberation regarding security devices (551.076)

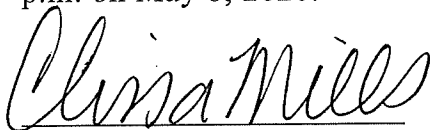
Discuss economic development negotiations (551.087) –

ADJOURN

In compliance with the Americans with Disabilities Act, the City of Palacios will provide for reasonable accommodations for persons attending public meetings. To better serve attendees, requests should be received 24 hours prior to the meeting. Please contact City Hall, at 361.972.3605.

CERTIFICATION

I certify that a copy of the May 12, 2020 agenda of items to be considered by the City Council was posted on the City of Palacios Web Site and City Hall bulletin board by 5:00 p.m. on May 8, 2020.



Clissa Mills, City Secretary



posted 1:45pm
5/8/2020
CM

City of Palacios Budget Calendar
Fiscal Year 2020-2021

May 12, 2020 – Regular City Council Meeting – 7:00 pm

- a. Discuss and consider approving the Budget Calendar

June 23, 2019 – Budget Workshop – 6:00 pm

Regular City County Meeting – 7:00 pm

July 14, 2020 – Budget Workshop – 6:30 pm

Regular City County Meeting – 7:00 pm

July 24, 2020 – Submit proposed budget to City Secretary

August 4, 2020 – Special City Council Meeting – 7:00 pm

- a. Discuss and consider setting the proposed tax rate
- b. If rate will exceed the lower of effective or rollback rate, take a record vote on the specified rate.
- c. Schedule the date to ratify tax rate.
- d. Schedule 2 public hearings on the proposed tax rate.
- e. Schedule public hearing on the Budget

August 7, 2020 – Palacios Beacon Deadline to publish following Wednesday

- a. Send “Notice of 2019 Tax Year Proposed Tax Rate for City of Palacios”
- b. Create and Send Notice of the Public Hearing on the Budget

August 12, 2020 – Publication of Tax Rate Hearing Notice

August 12, 2020 – Publication of Budget Rate Hearing Notice

August 25 2020 – City Council Meeting – 7:00 pm

- a. First Public Hearing on tax rate – 6:45 p.m.
- b. Announce date, time, and location of meeting to adopt the tax rate

September 1, 2020 – Special City Council Meeting – 6:30 pm

- a. Public Hearing on Proposed Budget -6:30
- b. Second Public Hearing on tax rate – 6:45
- c. Announce date, time, and location of meeting to adopt budget and tax rate

September 8, 2020 – City Council Meeting – 7:00 pm

- a. Adopt Budget
- b. Adopt Property Tax Rate

**City of Palacios
Budget Calendar
Fiscal Year 2020-2021**

Date	Activity	Governing Legislation
July 24 (Fri)	Deadline to prepare proposed budget document, including budget message. If proposed budget will raise more property tax revenues than previous year, include cover page with mandatory statement specified by law	LGC 102.003 LGC 102.005(b)
July 24 (Fri)	Last day to file proposed budget and accompanying budget message with City Council members and City Secretary. Must be available for public inspection for at least 30 days before City Council will make tax levy	LGC 102.005(a) LGC 102.005(c)
July 24 (Fri)	Post proposed budget on City website	LGC 102.005©
July 24 (Fri)	Post 72-Hour notice at City Hall of meeting to discuss property tax rate	
August 4 (Tues)	Special Meeting for City Council to discuss proposed property tax rate. If proposed rate will exceed lower of the effective tax rate or the rollback rate, take a record vote on specified rate and schedule 2 public hearings.	
August 5 (Wed)	Send proposed tax rate and public hearing dates to County Tax Assessor along with the description of the purpose of the tax increase to provide Notice for Proposed Tax Rate	
August 7 (Fri)	Send "Notice of 2019 Tax Year Proposed Tax Rate for City of Palacios" to the Beacon to publish following Wednesday. Also, post notice on City's Website	
August 7 (Fri)	Create and send Notice of Public Hearing on Budget to Beacon to be published no more than 30 days and no less than 10 days before the public hearing on proposed budget	
August 12 (Wed)	Publish "Notice of 2019 Tax Year Proposed Tax Rate for City of Palacios" in newspaper. - If proposed rate <u>does not exceed</u> lower of effective tax rate or rollback tax rate, use shorter version of notice as prescribed by LGC 140.010 (d) and publish in newspaper and post on City's website no later than the later of September 1 or the 30th day after receiving the certified appraisal roll. - If proposed rate <u>exceeds</u> lower of the effective tax rate or rollback rate, use the longer version of notice as prescribed by LGC 140.010(e) and publish in newspaper and post on City's website at least 7 days before the first public hearing and no later than the later of September 1 or the 30th day after receiving the certified appraisal roll. - Newspaper notice must be one-quarter page or larger, headline must be 24-point or larger, and it must not be published in legal notices and classified section. Notice must be posted on City's website until adopted.	TC 26.06(a) TC 26.06(b) TC 26.06©, and TC 26.065, with portions superseded by LGC 140.010

August 12 (Wed)	Publish notice of public hearing on proposed budget in newspaper. If proposed budget will raise more property tax revenues than previous year, include mandatory statement specified by law. Publication must take place no more than 30 days and no less than 10 days before the public hearing on proposed budget.	LGC 102.0065 LGC 102.006
August 25 (Tues)	7 pm City Council Meeting - First Public Hearing on proposed tax rate (at least 7 days after notice is published in newspaper.) At the end of the public hearing, City Council announces the date, time, and place of the meeting they will vote on proposed property tax rate.	TC 26.06(a) TC 26.06 (d), as superseded by LGC 140.010
September 1 (Tues)	Special City Council Meeting - Hold public hearing on proposed budget (at least 10 days after notice published in paper) Second Public Hearing on proposed tax rate (no earlier than 3 days after first hearing and not more than 14 days prior to adopting tax rate). At the end of the public hearing, City Council announces the date, time, and place of the meeting they will vote on proposed property tax rate.	LGC 102.006 TC 26.06(a) TC 26.06 (d), as superseded by LGC 140.010
September 8 (Tues)	<p>7pm City Council Meeting:</p> <ol style="list-style-type: none"> 1. Adopt budget by Ordinance at conclusion of public hearing: <ol style="list-style-type: none"> a. Must be a record vote b. Any changes considered warranted by law or in taxpayers' best interest may be made beforehand. c. if adopted budget will raise more property tax revenue than in previous year, take separate vote to ratify property tax increase reflected in budget. (Vote is in addition to and separate from votes to adopt budget or set property tax rate.) 2. Adopt property tax rate by ordinance (not less than 3 days and not more than 14 days after second public hearing: <ol style="list-style-type: none"> a. Vote on ordinance setting tax rate must be separate from vote adopting budget. b. Vote must be a record vote and at least 60% of the Council must vote in favor. c. Tax rate must be adopted as separate components for M&O and I&S. d. Council motion to adopt ordinance setting tax rate that exceeds effective rate must be in form prescribed by law. 	<p>LGC 102.006</p> <p>LGC 102.007</p> <p>TC 26.05 (b) TC 26.06€</p>

**CITY OF PALACIOS TEXAS
MAYORAL DECLARATION OF LOCAL STATE OF DISASTER
DUE TO PUBLIC HEALTH EMERGENCY**

WHEREAS, beginning in December 2019, a novel coronavirus, now designated SARS-CoV2 which causes the disease COVID-19, has been declared a global pandemic by the World Health Organization; and

WHEREAS, the symptoms of COVID-19 can range from mild to severe illness and cause further complications including death; and

WHEREAS, COVID-19 virus mainly spreads between people who are in close contact with one another through respiratory droplets produced when an infected person coughs or sneezes; and

WHEREAS, on March 13, 2020, the Governor of the State of Texas issued a proclamation certifying that COVID-19 poses an imminent threat of disaster in the state and declaring a state of disaster for all counties in Texas; and

WHEREAS, on March 23, 2020 the County of Matagorda also issued a declaration of disaster for the entire county of Matagorda and has extended that order to April 6, 2020; and

WHEREAS, the City of Palacios, Texas, is taking precautionary measures to prevent the spread of this potentially devastating disease in our community; and

WHEREAS, said state of disaster requires that certain emergency protective measures be taken pursuant to the Texas Disaster Act of 1975 relating to Emergency Management and Public Health, pursuant to Chapter 418 of the Texas Government Code.

NOW THEREFORE, BE IT PROCLAIMED BY THE MAYOR OF THE CITY OF PALACIOS, TEXAS:

SECTION 1. That a local state of disaster for public health emergency was declared for the City of Palacios, Texas, effective March 19, 2020 pursuant to Section 418.108(a) of the Texas Government Code and that pursuant to Section 418.108(b) of the Texas Government Code the state of disaster for public health emergency the original declaration shall continue for a period of not more than seven (7) days from the date of its declaration, unless continued or renewed by the City Council of the City of Palacios, Texas.

SECTION 2. That by vote of the City Council, the original declaration of disaster for the City of Palacios shall be extended beyond the original seven (7) days and shall remain in effect until June 11, 2020.

SECTION 3. That pursuant to Section 418.108(c) of the Texas Government Code this declaration of a local state of disaster for public health emergency shall be given prompt and general publicity and shall be filed promptly with the City Secretary.

SECTION 4. That this extended declaration urges the citizens of Palacios follow the provisions of the Governor of Texas Executive Order declared on March 19, 2020. This order provides that:

- Every person in Texas shall avoid social gatherings in groups of more than 10 people.
- People shall avoid eating or drinking in bars, restaurants and food courts or visiting gyms or massage parlors and that the use of drive-thru, pickup or delivery options are allowed and encouraged.
- People shall not visit nursing homes or retirement or long-term care facilities unless to provide critical assistance.
- In accordance with the guidelines from the President and the CDC, schools shall temporarily close.

SECTION 5. That this declaration hereby authorizes the use of all lawfully available enforcement tools.

SECTION 6. That this declaration shall take effect immediately from and after its issuance.

DECLARED this 12th day of May, 2020.

Glen Smith, Mayor
City of Palacios, Texas



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 DONNA HARVEY SCHULMAN – Councilmember Place 2
 MARY CROCKER – Councilmember Place 3
 TROY LEWIS – Councilmember Place 4
 WAYNE DODD – Councilmember Place 5
 STEPHEN MCGOVERN – Councilmember Place 6

**CITY OF PALACIOS
 CITY COUNCIL REGULAR MEETING MINUTES
 April 28, 2020**

VIDEO CONFERENCE OPEN REGULAR MEETING 7PM

Notice is hereby given in accordance with order of the Office of the Governor issued March 16, 2020, the City Council of the City of Palacios will conduct a Regular Council Meeting scheduled for 7:00 pm on Tuesday, April 28, 2020, located in the Council Chambers of City Hall, 311 Henderson Avenue, Palacios, TX, by video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). There will be no public access to the location described above.

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The web site to participate in the video conference meeting hosted through Zoom is: <https://zoom.us/j/87969954870>

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CALL TO ORDER – Mayor Smith called the meeting to order at 7pm.
 INVOCATION – Councilmember Lewis
 PLEDGE OF ALLEGIANCE – Councilmember Tran
 PLEDGE TO TEXAS FLAG – Councilmember Tran
 PLEDGE TO PALACIOS FLAG – Councilmember Tran

VISITOR / CITIZEN FORUM – There were none.

PROCLAMATION – Mayor Smith proclaimed April as Fair Housing Month

ADMINISTRATIVE REPORTS – David Kocurek reviewed the City Manager’s report for March 2020

ITEMS TO BE CONSIDERED

1. Discuss and consider adopting Resolution 2020-R-8 Authorizing the Submission of a Texas Community Development Block Grant Program Application to the Texas Department of Agriculture for the Downtown Revitalization Fund; and Authorizing the Mayor to Act as the City's Executive Officer and Authorized Representative in all Matters pertaining to the City's participation in the Texas Community Development Block Grant Program.

Councilmember Tran motioned to adopt Resolution 2020-R-8

Councilmember Crocker seconded

There was no opposition

With no opposition, the motion carried

2. Discuss and consider adopting Resolution 2020-R-9 Determining that an area of the City contains conditions which are detrimental to the public health, safety and welfare of the community and constitutes a blighted area.

Mayor Smith motioned to adopt Resolution 2020-R-9

Councilmember Tran seconded

There was no opposition

With no opposition, the motion carried

3. Discuss and consider adopting Resolution 2020-R-10 Authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the FAST (Fire, Ambulance and Service Truck) Fund and authorizing the Mayor to act as the City's executive officer and authorized representative in all matters pertaining to the City's participation in the Texas Community Development Block Grant Program.

Councilmember Tran motioned to adopt Resolution 2020-R-10

Councilmember Dodd seconded

There was no opposition

With no opposition, the motion carried

4. Discuss and consider action to approve the City of Palacios Quarterly Investment Report as of March 31, 2020

Councilmember Crocker motioned to approve the City of Palacios Quarterly Investment Report as of March 31, 2020

Councilmember Tran seconded

There was no opposition

With no opposition, the motion carried

5. Discuss and consider action to approve the City of Palacios Quarterly Financial Statement as of March 31, 2020

Councilmember Dodd motion to approve the City of Palacios Quarterly Financial Statement as of March 31, 2020

Councilmember Crocker seconded

There was no opposition

With no opposition, the motion carried

6. Discuss and consider action to approve the following consent agenda items:
Minutes of the April 14, 2020 Regular Council Meeting
Excuse the absence of Councilmember McGovern from the April 14, 2020 Regular Council Meeting
Councilmember Tran motioned to approve the consent agenda items
Councilmember Lewis seconded
There was no opposition
With no opposition, the motion carried

EXECUTIVE SESSION - There was no executive session

In accordance with Chapter 551, Government Code, (Open Meetings Law) the Council May go into Executive (closed) session in order to:
Consult with its attorney (551.071)
Discuss Real Estate transaction (551.072)
Deliberation regarding prospective gifts or donation (551.073)
Discuss personnel matters (551.074)
Deliberation regarding security devices (551.076)
Discuss economic development negotiations (551.087)

ADJOURN

Councilmember Tran motioned to adjourn the meeting at 7:31 pm
Councilmember Lewis seconded
There was no opposition
With no opposition, the motion carried

Glen Smith, Mayor

Clissa Mills, City Secretary