



- GLEN SMITH – Mayor
- JOHNNY TRAN – Councilmember Place 1
- DONNA HARVEY SCHULMAN – Councilmember Place 2
- MARY CROCKER – Councilmember Place 3
- TROY LEWIS – Councilmember Place 4
- WAYNE DODD – Councilmember Place 5
- MICHAEL DOTSON – Councilmember Place 6

**CITY OF PALACIOS
CITY COUNCIL REGULAR MEETING AGENDA
October 13, 2020**

Notice is hereby given of a Regular Council Meeting of the Palacios City Council to be held at 7pm on October 13, 2020, in the Council Chambers of City Hall, 311 Henderson Avenue, Palacios, TX, for the purpose of considering the following items:

REGULAR COUNCIL MEETING 7PM

CALL TO ORDER

INVOCATION – Councilmember Dotson

PLEDGE OF ALLEGIANCE – Councilmember Lewis

PLEDGE TO TEXAS FLAG – Councilmember Lewis

PLEDGE TO PALACIOS FLAG – Councilmember Lewis

VISITOR / CITIZEN FORUM

ADMINISTRATIVE REPORTS

1. Harvest Moon Fundraiser is Saturday, October 24 from 11 am to 1pm
2. The Palacios Gratitude Project

ITEMS TO BE CONSIDERED

1. Discuss and consider action to adopt Procedures for Grant Payments for the City of Palacios.
2. Discuss and consider action to adopt Procurement Policies and Procedures for Federal Grants
3. Discuss and consider adopting Resolution 2020-R-35 authorizing the submission of a CDBG-Mitigation Harvey State Mid Application to the Texas GLO and authorizing the Mayor and City Manager to act as the City’s executive officers and authorized representatives in all matters pertaining to the City’s participation in the CDBG-MIT program.
4. Discuss and consider adopting Resolution 2020-R-36 authorizing professional service (administration) provider selection for the CDBG-MIT Coastal Resiliency Program through the Texas GLO.
5. Discuss and consider adopting Resolution 2020-R-37 authorizing professional service (engineering) provider selection for the CDBG-MIT Coastal Resiliency Program through the Texas GLO.

6. Discuss and consider approving revisions to the City of Palacios Personnel Policy Section 4.02 F and 4.02 G
7. Discuss and consider action to approve the following consent agenda items:
Minutes of the September 22, 2020 Regular Council Meeting
Excuse the absence of Councilmember Tran and Councilmember Dodd from the September 22, 2020 Regular Council Meeting

EXECUTIVE SESSION

In accordance with Chapter 551, Government Code, (Open Meetings Law) the Council May go into Executive (closed) session in order to:

Consult with its attorney (551.071)

Discuss Real Estate transaction (551.072)

Deliberation regarding prospective gifts or donation (551.073)

Discuss personnel matters (551.074) – Discuss and consider compensation for the City Manager

Deliberation regarding security devices (551.076)

Discuss economic development negotiations (551.087)

ACTION ON EXECUTIVE SESSION

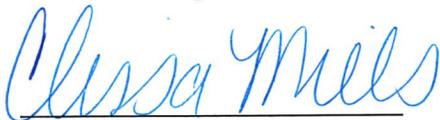
1. Discuss and consider compensation for the City Manager

ADJOURN

In compliance with the Americans with Disabilities Act, the City of Palacios will provide for reasonable accommodations for persons attending public meetings. To better serve attendees, requests should be received 24 hours prior to the meeting. Please contact City Hall, at 361.972.3605.

CERTIFICATION

I certify that a copy of the October 13, 2020 agenda of items to be considered by the City Council was posted on the City Hall bulletin board by 5:00 p.m. on October 9, 2020.



Clissa Mills, City Secretary



Posted 10/9/2020
2:20 pm
CM

Friends of the Palacios Library
P. O. Box 2
Palacios, Texas 77465

September 16, 2020

City of Palacios
David Kocurek
P. O. Box 845
Palacios, Texas 77465

Dear City of Palacios,

The Friends of the Palacios Library thanks the City of Palacios for their continued support of the annual library fundraiser. Due to COVID-19 restrictions, the annual Harvest Moon Fundraiser event will have a different format this year. We will be hosting a drive-thru meal and an online auction. Mustang Creek will again provide a delicious meal of smoked loin chop and all of the trimmings on Saturday, October 24th at the Palacios Recreation Center from 11AM-3PM. A flyer is enclosed explaining the online auction event. Questions concerning registering for the auction may be directed to library assistant, Lindsey Backen at 361-972-3234.

We so appreciate your continued support of the library in 2020. During the pandemic, the library has remained open for curbside checkouts as well as notary service. Staff reported to work everyday. An online presence was added with daily online story hours for the children and even an adult online component featuring new book offerings, poetry readings, and craft ideas during the stay at home order. When allowed to do so, the library was opened with limited capacity and mask wearing. Our local librarian has been working diligently to schedule safely-distanced after school tutoring with the start of the school year.

Please find enclosed tickets for the meal as well as auction information.

With sincere appreciation,



Debbie and Terry Mosier
Sponsor Team



Pat Yeager
President, Friends of the Palacios Library



HARVEST MOON

ONLINE AUCTION FUNDRAISER

The Friends of the Palacios Library will be holding their annual auction online this year from Thursday, October 15th to Saturday, October 17th.



Step One

Visit the auction website below to set up your free auction account. Century Club Membership is not required to participate in the online auction. charityauction.bid/harvestmoon. Once you have registered, a bid number will be emailed to you.



Step Two

Log in between October 15 and 17 with your bidding number to place your bids. You can even set your desired price and walk away, leaving it to auto bid for you. An app is available for those who wish to bid on their phones.



Step Three

Pick up your winning items at the Recreation Center on October 24th between 11am and 3pm. Your items, along with boxed meals for Century Club Members will be brought straight to your car. Additional meals may be purchased online by non-century club members for \$15 per plate.

Lindsey Backen can complete the registration process for you if you call the library. If you need help during the auction to navigate the app or website, you may come to the library during our regular hours. The online auction will begin at 9am on October 15 and close at 8pm on October 17, 2020.

www.charityauction.bid/harvestmoon * 361-972-3234 * admin@palacioslibrary.net



THE PALACIOS GRATITUDE PROJECT

October, 2020

CITY OF PALACIOS

Thank you and your team for your caring and support for our community! The COVID-19 pandemic has been a challenge for us all. So much has changed in such a short time! Every organization has had to change and adapt and we know that it is not always easy. Yet, despite that, you all rose to the challenge and created changes that focused on people's health and wellness and our community's safety.

Every day our local organizations are putting in extra hours to keep us safe. You are our heroes! We are overwhelmed by the way you responded and we want to share our gratitude for the changes and sacrifices you and your team have made.

Nothing is more important than the safety of the individuals and families in our community. The Palacios Wellness Council recognizes your good work and thanks you all from our hearts. Please post a Hugging Heart Thank You logo in the window as part of the Palacios Gratitude Project.

Our community is grateful to you all. Be safe and well.

Gratitude Project Partners: *First Book-Matagorda County, Palacios Medical Foundation, Sanford Community Center, Palacios Community Conversation and Palacios Wellness Council*

**Procedures for Grant Payments
CITY OF PALACIOS**

INTERNAL CONTROLS

Whenever possible, written procedures will be established, maintained, and assessed per 2 CFR 200.303 by the City for all functions involving cash handling and/or accounting throughout the City. These procedures will embrace the general concepts of fiscal responsibility set forth in this policy statement.

Whenever possible, the City ensures duties and responsibilities are segregated so that no one individual has complete authority over a financial transaction.

PROCEDURES FOR GRANT PAYMENTS

1. Invoice is received and a request for payment is prepared by grant consultant. Proper signatures are obtained from Mayor, City Manager, and/or City Treasurer as authorized in original grant approval. Outside Auditor's office reviews the invoice and compares it to the grant budget once a year.
2. Invoice must be approved by the City Treasurer, City Manager or the Mayor. Approval is acknowledged by initialing the original invoice.
3. Once grant funds are received and invoice approval acknowledged by signature on the original invoice, a demand check is entered into the system by the Assistant Treasurer, then printed and disbursed by the Treasurer. Three signatures appear on the approved checks. Checks are then disbursed to the appropriate vendors. The City Treasurer is responsible for ensuring that checks are signed and disbursed within five (5) calendar days for the Texas Department of Agriculture and three (3) calendar days for the Texas General Land Office of receiving grant funds.
4. Copies of the request for payment, invoice, canceled check copy and bank statement showing receipt of grant money is retained in the grant file in the City Treasurer's office.

The City Manager and City Treasurer authorize payments and issues of checks. Three signatures are required on each check, either the Mayor, Council Member, City Manager, City Treasurer or Assistant Treasurer. The City Treasurer is responsible for reconciling the monthly bank statements.

ADVANCE PAYMENT PROCEDURES

All advanced payments using federal grant funds will be disbursed within five (5) calendar days for the Texas Department of Agriculture and three (3) calendar days for the Texas General Land Office from the date of the transfer of funds in accordance with 2 CFR 200.305(b), and in accordance with the provisions in the contract with the vendor.

Advance payments of federal grant funds will be deposited and maintained in a separate insured account. The City will maintain advance payments of federal awards in interest-bearing accounts, unless the following apply: City receives less than \$120,000 in Federal awards per year; the City is not expected to earn interest in excess of \$500 per year on Federal cash balances; or the depository would require an average or minimum balance so high that it would not be feasible within the expected Federal and non-Federal cash resources. (2 CFR 200.302(b)(6) and 200.305)

These Policies and Procedures are implemented through of the City of Palacios administrative team of:

Mayor/Mayor Pro Tem; City Manager; City Treasurer

Glen Smith, Mayor

Date

CITY OF PALACIOS

P. O. Box 845 ★ PALACIOS, TEXAS 77465
PHONE (361) 972-3605 ★ FAX (361) 972-6555

WWW.CITYOFPALACIOS.ORG



CITY OF PALACIOS Procurement Policies and Procedures for Federal Grants

Policies

1. Those closely involved in the establishment of the written selection criteria and selection shall have no potential conflicts of interest with any of the individuals, firms, or agencies under review (e.g., family relationships, close friendships, business dealings). Any person who might potentially receive benefits from grant-assisted activities may not participate in the decision-making process. Nepotism and conflict of interest regulations can be found in the Texas Government Code Chapter 573, Texas Local Government Code Chapter 171, and 2 CFR 200.318 – 2 CFR 200.326 and Appendix II to Part 200.
2. All procurement transactions will be conducted in a manner providing full and open competition.
 - a. No unreasonable requirements are placed on firms in order for them to qualify;
 - b. No unnecessary experience or excessive bonding required;
 - c. Noncompetitive pricing practices between firms or between affiliated companies is disallowed;
 - d. Noncompetitive contracts to consultants that are on retainer contracts;
 - e. No organizational conflicts of interest;
 - f. If a "brand name" product is specified, an equal or like product is acceptable; and
 - g. A vendor that intends to respond to the Request for Proposals, Request for Qualifications and/or Invitation for Bid may not participate in the development or drafting of specifications, requirements, statements of work, or invitations for bids or requests for proposals, including, but not limited to, the development of the scoring criteria, the final selection of firms to be contacted, or the scoring of proposals.
3. All procurement transactions shall incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured.
4. All procurement transactions shall identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.
5. If the City of Palacios uses a prequalified list when acquiring goods or services, the City of Palacios will ensure the list is updated regularly, provides enough qualified sources to ensure maximum open and free competition.
6. All procurement transactions must conform to applicable local, state, and federal laws and regulations.
7. Small and minority businesses, women's business enterprises, and labor surplus area firms are encouraged to participate. If the awarded vendor is a prime contractor and may use subcontractors, the following affirmative steps are required of the prime contractor:
 - a. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
 - b. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
 - c. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
 - d. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
 - e. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

Procedures

Procurement Cycle Steps

Need Defined—City of Palacios Treasurer department submits request and specifications. Purchaser reviews request and specifications for unnecessary or duplicative items in accordance with 2 CFR 200.318 (d).

Procurement Method Selected—Based on type and estimated cost of good/service as well as purchasing authority, purchaser determines the procurement method that will result in a best value acquisition for the City of Palacios.

Contract Cost and Price - A cost or price analysis must be conducted in connection with every procurement action more than the federal Simplified Acquisition Threshold including contract modifications (2 CFR 200.323).

The simplified acquisition threshold for federal procurement actions is currently set by the Federal Acquisition Regulation at 48 CFR Subpart 2.1 (Definitions) and in accordance with 41 U.S.C. 1908 as \$50,000, but this threshold is periodically adjusted for inflation. 2 C.F.R. §200.88

The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, an independent estimate must be made before receiving bids or proposals. 2 C.F.R. § 200.323(a).

Cost analysis is the evaluation of the separate elements (e.g., labor, materials, etc.) that make up a contractor's total cost proposal or price (for both new contracts and modifications) to determine if they are allowable, directly related to the requirement and ultimately, reasonable.

Price analysis is essentially price comparison. It is the evaluation of a proposed price (i.e., lump sum) without analyzing any of the separate cost elements of which it is composed.

Solicitation— City of Palacios creates the appropriate solicitation document, with terms and conditions and evaluation criteria clearly defined, and notifies vendor sources for an informal or formal bid process.

Receipt of Bids and Responses to Solicitation—Vendors submit their response to the solicitation.

Evaluation and Awards— City of Palacios reviews the responses from vendors, determines compliance with the solicitation and makes an award recommendation based on the pre-defined best value criteria.

Negotiation of Profit - Federal Guidelines require negotiations of profit as a separate element of the price for each contract and modification in which there is no price competition and, in all cases, where cost analysis must be performed. 2 C.F.R. § 200.323(b)

The City of Palacios will use one of the following five methods of procurement described at 2 CFR Section 200.320: (1) procurement by micro-purchases, (2) procurement by small purchase procedures, (3) procurement by sealed bids, (4) procurement by competitive proposals, or (5) procurement by noncompetitive proposals.

1. Simplified Acquisition Procedures for Purchases Below Micro-Purchase Threshold

For purposes of this section, the micro-purchase threshold is \$3,000.

Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (§200.67 Micro-purchase). To the extent practicable, the City of Palacios must distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if the non-Federal entity considers the price to be reasonable.

2. Small Purchase

Small purchase procedures are those relatively simple and informal procurement methods for securing services, supplies, or other property that cost less than the lesser of the Federal Simplified Acquisition Threshold or the \$50,000 threshold defined in state law (Local Government Code §262.003 for counties and §252.021 for municipalities. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources.

For service contracts that are under the small purchase threshold and do not fall under professional services as defined in Section 2254.002(2) of Local Government Code, the City of Palacios may receive quotes and award the contract to any reasonable and responsible bidder. The local governing body has the final authority to award contracts.

3. Construction and Materials Contracts

In order for sealed bidding to be feasible, the following conditions should be present:

- a. A complete, adequate, and realistic specification or purchase description is available;
- b. Two or more responsible bidders are willing and able to compete effectively for the business; and
- c. The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

If sealed bids are used, the following requirements apply:

- a. Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, for local, and tribal governments, the invitation for bids must be publicly advertised;
- b. The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;
- c. All bids will be opened at the time and place prescribed in the invitation for bids, and for local and tribal governments, the bids must be opened publicly;
- d. A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and
- e. Any or all bids may be rejected if there is a sound documented reason.

4. Professional Services Contracts

This method is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:

- a. Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical;
- b. Proposals must be solicited from an adequate number of qualified sources;
- c. The City of Palacios must have a written method for conducting technical evaluations of the proposals received and for selecting recipients;
- d. Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered; and
- e. The City of Palacios may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

5. Noncompetitive Proposals

This method may be used only when one or more of the following circumstances apply:

- a. The item is available only from a single source;
- b. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
- c. The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request; or
- d. After solicitation of a number of sources, competition is determined inadequate.

These Policies and Procedures are implemented through of the City of Palacios' administrative team of:

Mayor

City Manager

City Secretary

City Treasurer

Glen Smith, Mayor

Date

RESOLUTION 2020-R-35

A RESOLUTION OF THE CITY COUNCIL OF PALACIOS, TEXAS, AUTHORIZING THE SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT-MITIGATION (CDBG-MIT) HARVEY STATE MID APPLICATION TO THE TEXAS GENERAL LAND OFFICE AND AUTHORIZING THE MAYOR AND CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICERS AND AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE CDBG-MIT PROGRAM.

WHEREAS, the City of Palacios desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, certain conditions exist related to disastrous events, which represent a threat to the public health, safety and welfare; and

WHEREAS, it is necessary and in the best interests of to apply for funding under the CDBG-MIT Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PALACIOS, TEXAS:

1. That a CDBG-MIT application is hereby authorized to be filed with the Texas General Land Office for funding consideration under the Community Development Block Grant-Mitigation.
2. That the application be for \$5,014,832 of grant funds to provide citywide drainage improvements.
3. That the Mayor and City Manager are designated as the Chief Executive Officers and Authorized Representatives to act in all matters in connection with this application and participation in the CDBG-MIT Program.
4. That the Mayor and City Manager are designated to oversee all grant activities so as to ensure there are no Conflicts of Interest.
5. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
6. That contributing funds in the amount of \$50,655 in cash are committed by the City of Palacios toward application activities.

Passed and approved this _____ day of _____, 2020.

Glen Smith, Mayor

Attest:

Clissa Mills, City Secretary

RESOLUTION 2020-R-36

A RESOLUTION OF THE CITY OF PALACIOS, TEXAS, AUTHORIZING PROFESSIONAL SERVICE PROVIDER SELECTION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT-MITIGATION (CDBG-MIT) COASTAL RESILIENCY PROGRAM THROUGH THE TEXAS GENERAL LAND OFFICE (GLO).

WHEREAS, participation in CDBG-MIT programs requires implementation by professionals experienced in the administration/project delivery of federally-funded projects and creation of planning documents;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Proposals (RFP) process for administration and planning services has been completed in accordance with the GLO requirements;

WHEREAS, the proposals received by the due date have been reviewed to determine the most qualified and responsive providers for each professional service giving consideration to ability to perform successfully under the terms and conditions of the proposed procurement, integrity, compliance with public policy, record of past performance, and financial and technical resources

NOW, THEREFORE, BE IT RESOLVED:

- Section 1. That Grantworks is selected to provide application and project-related **administration/project delivery services** for the CDBG-MIT Coastal Resiliency program.
- Section 2. That any and all project-related services contracts or commitments made with the above-named service provider(s) are dependent on the successful negotiation of a contract with the service provider(s).

PASSED AND APPROVED ON OCTOBER 13, 2020.

APPROVED:

Glen Smith, Mayor

ATTEST:

Clissa Mills, City Secretary

RESOLUTION 2020-R-37

A RESOLUTION OF THE CITY OF PALACIOS, TEXAS, AUTHORIZING THE SELECTION OF A PROFESSIONAL SERVICE PROVIDER FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT - MITIGATION (CDBG-MIT) COASTAL RESILIENCY PROGRAM FUNDED THROUGH THE TEXAS GENERAL LAND OFFICE (GLO).

WHEREAS, the CDBG-MIT program requires implementation by professionals experienced in federally-funded projects;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Qualifications (RFQ) process for engineering services has been completed in accordance with GLO requirements;

WHEREAS, the proposals received by the due date have been reviewed to determine the most qualified and responsive providers for each professional service giving consideration to ability to perform successfully under the terms and conditions of the proposed procurement, integrity, compliance with public policy, record of past performance, and financial and technical resources

NOW, THEREFORE, BE IT RESOLVED:

- Section 1. That Urban Engineering be selected to provide application and project-related **professional engineering services** for the CDBG-MIT Coastal Resiliency program.
- Section 2. That any and all project-related services contracts or commitments made with the above-named service provider are dependent on the award of CDBG-MIT funds and successful negotiation of a contract with the service provider.

PASSED AND APPROVED ON OCTOBER 13, 2020.

APPROVED:

Glen Smith, Mayor

ATTEST:

Clissa Mills, City Secretary

PERSONNEL POLICY CHANGES EFFECTIVE 10/1/2020

4.02 F- CURRENT

F. Employees required to work on a Holiday Employees required to work on a holiday will be given an alternate day off with pay which must be taken within ninety (90) days or will be paid 8 hours for the holiday at their regular rate of pay, in addition to the hours worked, at the employee's request.

4.02 F-NEW

F. Law Enforcement Employees Working on a Holiday Law Enforcement Employees required to work on a holiday will be paid 8 hours of holiday pay in addition to hours worked on the holiday. Holiday pay for law enforcement employees required to work on a Holiday will count towards the 171 worked hours when computing overtime.

4.02 G-CURRENT

G. Employees Scheduled "Off Duty" on a Holiday When a holiday and an employee's regularly scheduled day off occur on the same day, the employee will accrue 8 hours of holiday leave to be taken within ninety (90) days of the original holiday.

4.02 G-NEW

G. All Other Employees Working on a Holiday Employees, other than law enforcement, working on a holiday will be paid 8 hours of holiday pay in addition to hours worked on the holiday. Holiday pay for employees will count toward the 40 worked hours a week when computing overtime.



GLEN SMITH – Mayor
 JOHNNY TRAN – Councilmember Place 1
 DONNA HARVEY SCHULMAN – Councilmember Place 2
 MARY CROCKER – Councilmember Place 3
 TROY LEWIS – Councilmember Place 4
 WAYNE DODD – Councilmember Place 5
 MICHAEL DOTSON – Councilmember Place 6

**CITY OF PALACIOS
 CITY COUNCIL REGULAR MEETING MINUTES
 September 22, 2020**

REGULAR COUNCIL MEETING 7PM

CALL TO ORDER – Mayor Glen Smith at 7:00 pm
INVOCATION – Councilmember Crocker
PLEDGE OF ALLEGIANCE – Councilmember Tran
PLEDGE TO TEXAS FLAG – Councilmember Tran
PLEDGE TO PALACIOS FLAG – Councilmember Tran

VISITOR / CITIZEN FORUM – None

ADMINISTRATIVE REPORTS – City Manager, David Kocurek gave his August 2020 report to City Council

ITEMS TO BE CONSIDERED

1. Discuss and consider action to adopt a Citizens Participation Plan for the CDBG-MIT program for the City of Palacios.
 Councilmember Crocker motioned to adopt a Citizens Participation Plan for the CDBG-MIT program for the City of Palacios
 Councilmember Lewis seconded
 There was no opposition
 With no opposition, the motion carried
2. Discuss and consider approving the first reading of Ordinance 2020-O-14 revising budgeted line items which shall supersede all previously adopted ordinances and amendments to the 2019-2020 Fiscal Year Budget for the City of Palacios.
 Mayor Smith motioned to approve Ordinance 2020-O-14
 Councilmember Dotson seconded
 There was no opposition
 With no opposition, the motion carried
3. Discuss and consider accepting the resignation of Patricia Loving from the Planning and Zoning Commission effective September 30, 2020.
 Mayor Smith motioned to accept the resignation of Patricia Loving from the Planning and Zoning Commission
 Councilmember Crocker seconded
 There was no opposition

- With no opposition, the motion carried
4. Discuss and consider action to approve the following consent agenda items:
 Minutes of the September 8, 2020 Regular Council Meeting
 Excuse the absence of Councilmember Lewis from the September 8, 2020 Regular Council Meeting
 Minutes of the September 15, 2020 Special Council Meeting
 Excuse the absence of Councilmember Crocker from the September 15, 2020 Special Council Meeting
 Councilmember Schulman motioned to approve the consent agenda items
 Councilmember Dotson seconded
 There was no opposition
 With no opposition, the motion carried

EXECUTIVE SESSION - None

In accordance with Chapter 551, Government Code, (Open Meetings Law) the Council May go into Executive (closed) session in order to:
 Consult with its attorney (551.071)
 Discuss Real Estate transaction (551.072)
 Deliberation regarding prospective gifts or donation (551.073)
 Discuss personnel matters (551.074) -
 Deliberation regarding security devices (551.076)
 Discuss economic development negotiations (551.087)

ADJOURN

Councilmember Lewis motioned to adjourn the meeting at 7:18pm
 Mayor Smith seconded
 There was no opposition
 With no opposition, the motion carried

Glen Smith, Mayor

Clissa Mills, City Secretary